Northwest Missouri State University Board of Regents

Open Meeting Minutes

June 20, 2019

The Northwest Missouri State University Board of Regents met at 1 p.m. on June 20, 2019, in J.W. Jones Student Union Boardroom pursuant to public notice given June 13, 2019.

The following members of the Board were present: Chair Dr. Patrick Harr, Vice Chair Dr. Marilou Joyner, Jason Klindt, John Moore, Richard Smith and Roxanna Swaney in the Student Union Boardroom. Also present were: University President Dr. John Jasinski, Vice President of Student Affairs Dr. Matt Baker, Vice President of Strategy and Operations Nola Bond, Vice President of Finance Stacy Carrick, Provost Dr. Jamie Hooyman, Athletic Director Andy Peterson, Vice President of External Relations Dr. Lonelle Rathje, Northwest Foundation representative John Cline, General Counsel Hayley Hanson and Assistant Board Secretary Diane Hargrave.

A quorum being present, Regent Harr called the meeting to order at 1:02 p.m. and roll call was taken.

Resolution #9787: Regent Klindt moved and Regent Moore seconded that the following item be approved:

> Revise the agenda to add Amendments to the Board of Regents By-laws as agenda item 3.07.
>
> A voice vote was taken.
>
> The motion carried.

Resolution #9788: Chair Harr presented the following consent item for approval:

> The May 3, 2019 Board of Regents OPEN meeting minutes as presented in agenda item 2.02.
>
> A roll call vote was taken:
>
> Regent Joyner voted yea.
> Regent Klindt voted yea.
> Regent Moore voted yea.
> Regent Smith voted yea.
> Regent Swaney voted yea.
> Regent Harr voted yea.
>
> The motion carried.

Recognitions:

- Deborah Roach: Governor Parson appointed her to the Board of Regents effective this month (President Jasinski)
- Selena Foreman: Named the Midwest Regional Student Employment Supervisor of the Year which is a first in Northwest history (VP Baker)
- Matt Baker: Named to Mosaic Life's Board of Trustees (President Jasinski)
- Nola Bond: Departing at the end of the month after six years at Northwest (President Jasinski)
- Debrielle Patee-Merrill: Won first runner-up at the Miss Missouri pageant (President Jasinski)

Resolution #9789: It was recommended by Provost Hooyman, endorsed by President Jasinski, approved by the Academic and Student Engagement Committee, moved by Regent Joyner and seconded by Regent Smith that the following item be approved:

> Appointment of the 243 non-tenure track, tenure track and tenured faculty listed for the 2019-20 academic year and to authorize the president or his designee to execute contracts for such as presented in agenda item 3.02.
>
> A roll call vote was taken:
>
> Regent Joyner voted yea.
> Regent Klindt voted yea.
> Regent Moore voted yea.
> Regent Smith voted yea.
> Regent Swaney voted yea.
> Regent Harr voted yea.
>
> The motion carried.

Resolution #9790: It was recommended Vice President Lonelle Rathje, endorsed by President Jasinski, approved by the Academic and Student Engagement Committee and People, Finance and Operations Committee, moved by Regent Swaney and seconded by Regent Klindt that the following item be approved:

> Northwest's revised Financial Assistance Satisfactory Academic Progress (SAP) Policy to reflect 180 maximum allowable hours as presented in agenda item 3.03.
>
> A roll call vote was taken:
>
> Regent Joyner voted yea.
> Regent Klindt voted yea.
> Regent Moore voted yea.
> Regent Smith voted yea.
> Regent Swaney voted yea.
> Regent Harr voted yea.
>
> The motion carried.

Resolution #9791: It was recommended by Vice President Carrick, endorsed by President Jasinski, approved by the People, Finance and Operations Committee, moved by Regent Swaney and seconded by Regent Joyner that the following item be approved:

> Ellucian Banner software maintenance agreement and authorize the Vice President of Finance to execute a contract not to exceed $1,120,000 over the three year term of the agreement as presented in agenda item 3.04.
>
> A roll call vote was taken:
>
> Regent Joyner voted yea.
> Regent Klindt voted yea.

Regent Moore voted yea.
Regent Smith voted yea.
Regent Swaney voted yea.
Regent Harr voted yea.

The motion carried.

Resolution #9792: It was recommended Vice President Carrick, endorsed by President Jasinski, approved by the Academic and Student Engagement Committee and the People, Finance and Operations Committee, moved by Regent Swaney and seconded by Regent Moore that the following item be approved:

Education and General and Auxiliary Services FY20 Budgets as presented in agenda item 3.05.

A roll call vote was taken:

Regent Joyner voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Smith voted yea.
Regent Swaney voted yea.
Regent Harr voted yea.

The motion carried.

Board Leadership:

On July 24, Chair Harr will reach the four-year term limit as Board chair as mandated in the Board of Regents by-laws. Vice Chair Joyner will assume the role as chair on July 25 and will appoint a new vice chair. An election for officers will be held in 2020 as outlined in the by-laws.

Resolution #9793: It was moved by Regent Klindt and seconded by Regent Moore that the following item be approved:

Consider amendments to Article I, Power VII of the Board of Regents By-Laws regarding the succession of officers as presented in agenda item 3.07.

A roll call vote was taken:

Regent Joyner voted nay.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Smith voted yea.
Regent Swaney voted yea.
Regent Harr voted nay.

The motion carried.

REPORTS as presented in agenda item 3.08

Asma Hassan, President of the 97th Student Senate: no report

Lindsay Stapley, Chair of Staff Council: no report

Brian Haile, President of the 45th Faculty Senate

- Changed our By-laws in September to create the Academic Integrity Panel (… *shall serve, a) as a panel, to advise the provost on the punishment phase of student academic integrity policy violations, and b) as a committee, shall develop and implement training and review community standards regarding academic integrity and act as a resource for faculty on academic integrity…)* Dr. Richard Sonnenmoser is serving as this committee's first chair. He and the members spent much of their time early in this academic year setting up the processes and practices for how they would do their work. The Academic Integrity Panel (AIP) met on Tuesday, February 12, 2019, and discussed the case files for students charged with violating the Code of Academic Integrity in fall 2018. They voted on six cases during the meeting. Two others were decided by individual review (by the faculty on the AIP) between February 12 and February 27, 2019, and email communication with the chair of AIP.
- The Faculty Welfare Committee (FWC), chaired by Dr. Kevin Romig, worked with the Provost to make a few changes to the guidelines for tenure/promotion. The FWC worked with HR to ascertain explanations of some of their decisions and policies related to the family medical leave and retirement plans and get a session at the all-faculty meeting about benefits packages. The FWC (along with members from FS exec.) also worked on the employee survey (rewording and adding questions) with HR and staff council. The FWC has also been working in preparation for the chapter 2 revisions happening next fall.
- The Academic Petitions Committee, chaired by Peter Adam, considered more than 80 petitions during the year. The committee is looking at a new online version of the process for certain appeals. The committee also proposed and voted unanimously (as did FS) to move the petition deadlines for Early Walk in the Fall and Spring. These new dates will ensure that petitions for Early Walk will be heard at the last regular meeting of the Academic Petitions Committee prior to the deadline for reservation of regalia.
- The Research Committee, chaired by Dr. Nigel Hoilett, began its second academic year with no funds from the university to award, so in an effort to be relevant they created subcommittees for funding and for support. The Funding subcommittee is looking at grants and other alternative funding. The Support subcommittee is working on developing training for faculty development and rewriting the Research Conduct Policy prior to fall 19. The Provost did find monies for faculty research and a request for applications went out in November. The research committee was able to work with the Provost over break to award the money prior to the spring term.
- Members of the Assessment and Evaluation Committee, chaired by Dr. Matt Symonds, are part of the team working with AASCU. The team had their first on campus visit with AASCU before spring break. Our team will go to an event in June with the other five institutions. The Assessment and Evaluation Committee has also taken up the task (with the registrar) of looking at the final exam schedule.
- The Institutional Viability Committee, chaired by Dr. Shelley Riley, has representation on various focus groups and taskforce. These address issues such as supplemental materials for courses, textbook rental and the layout of the catalog.
- The Retention, Recruitment, and Completion Committee, chaired by Dr. Kristina Alexander, functioned as four subcommittees during the 2018-19 academic year: Syllabus/Canvas Template Site Committee; Student Faculty Discipline Committee; Distinguished Lecture Series Committee; ITL Grants Committee
    - The Syllabus/Canvas Template Site Committee was charged with investigating the possibility and process of creating a syllabus / Canvas course site template (comparable to those used in OP programs) that could be made available to all university faculty and used at their discretion.

- The Student Faculty Discipline Committee participates in student discipline hearings (there is a pool of members and the members choose when they can attend based on their availability). There must be at least four members present for a full hearing. SFDC met twice in the fall to hear disciplinary cases. There were no cases in the spring.
- The ITL Grants Committee has received information electronically about reviewing grants. There are approximately 10-12 grants to review.
- The Distinguished Lecture Series Committee is responsible for planning the Distinguished Lecture Series speakers. Below is a summary of their activities.
    - The Distinguished Lecture Series co-sponsored - in collaboration with the Student Activities Council (SAC); the Office of Diversity, Equity and Inclusion; the International Involvement Center; and the Bearcat Bookstore - Julissa Arce, co-founder and chairman of the Ascend Educational Fund, writer, and immigration advocate. The lecture was at 7:30 p.m. on Sept. 25 in the Mary Linn Auditorium at the Ron Houston Center for the Performing Arts.
    - Tarana Burke, social justice activist and the founder of the "me too" movement, delivered the university's 2018-2019 James H. Lemon Lecture as part of the Distinguished Lecture Series. The lecture was at 7:30 p.m. on Oct. 24, in the Mary Linn Auditorium at the Ron Houston Center for the Performing Arts.
    - Committee chair Kenton Wilcox communicated with the committee (via email and conversations) about planning for the 2019-2020 academic year. Topics included: discussing options of speakers and formats including for the James H. Lemon Lecture; coordinating with the Ploghoft committee, the office of Diversity, Equity, and Inclusion, and SAC to co-sponsor speakers; that Dr. Jamie Hooyman has requested to have Kori Hoffman lead a team (with Kenton aiding Kori), to bring our different speakers groups together to work on a single calendar, share resources, and help assure diversity and balance; the possibility of having a series that involves inviting former students back to give presentations, both to groups of students and also to the public, to increase awareness of interesting and fulfilling careers; the budget for next year.

- The Curriculum and Degree Requirements Committee (CDR), chaired by Dr. Justin Hoffmeier, considered more than 238 proposals during the academic year. "All curricular proposals and changes to catalog policy must be reviewed and passed by the CDR before being forwarded to Faculty Senate." By design, CDR must be methodical and critical. Once again, I want to thank the initiators and CDR for their work this fall.
- In late October Dr. Sue Myllykangas went to Austin Texas for an organizational meeting of the NCFS (National Council of Faculty Senates). They are looking at MAFS (Missouri Association of Faculty Senates) and Northwest for a model of how to set up a national organization. There were 22 universities represented – we were the smallest and only one from Missouri. Very few states have a state level organization and what MAFS is doing is way ahead of what others are doing. Sue was also instrumental in getting the MAFS website moved to Northwest.

Allison Hoffmann, AASCU/Gates Grant: Center for Student Success
The AASCU Center for Student Success (CSS) work continues with preparation for the upcoming Student Success Academy. The campus team worked to identify and prioritize research questions for submission to AASCU staff using data from 2015-spring 2019.

Research questions submitted include:

- What is the retention of students beyond the first year, specifically tracking cohort retention in 2-4 (and beyond, including 4, 5, 6 year graduation, by student segment)?
- What are the characteristics of students who transfer out? Are there patterns or consistencies in where the students go?
- What are the outcomes of students by academic preparation (quality/financial/grade point average/time to degree)?

- How does financial assistance impact retention and graduation of Northwest students? Debt load (FR vs TR, first generation, pell-eligible, and other demographics)

The Northwest AASCU team and AASCU CSS staff will work together over the next few weeks, using our data submission and the prioritized research questions, to solidify key performance indicators (KPI). Work at the late June Student Success Academy will focus on the KPI's and strategies to implement for the 2019-2020 academic year. Also worth noting is the alignment of work in the AASCU Center for Student Success and our recent strategic planning session with Extended Leadership Training (ELT). Areas identified as opportunities for improvement and growth were discussed during strategic planning and many will be included within strategic objectives in the upcoming strategic plan.

John Cline and Dr. Marilou Joyner, Northwest Foundation

- The Ag Learning Center initiative received $2.5 million in funding from the state. $6.2 million of the $8.2 million goal has been raised.
- At the August meeting, the Foundation Board will vote on taking the campaign into the public phase.

John Jasinski, President's Report

- At their August meeting, the Foundation Board will discuss how to honor deceased Board member Gary Thompson.
- Thank you to Governor Parson, Senator Hegeman and Representative Andrews for efforts to allocate more funds to higher education through increased appropriations and MoExcels grants.
- John C. Redden Power Plant naming ceremony last week was a success.
- There will be a commemoration of the 40th anniversary of the Administration Building fire on July 24.

Resolution #9794: It was moved by Regent Swaney and seconded by Regent Smith to go into closed session to consider matters pursuant to exemptions to the open meeting requirement as specified in R.S. MO 610.021(1)(2)(3)(13):

- Legal actions, cause of action, litigation or privileged communications between the Board/University's representative and its attorney: §610.021(1) R.S. Mo.
- Lease, purchase or sale of real estate: §610.021(2) R.S. Mo.
- Hiring, firing, disciplining or promoting employees: §610.021(3) R.S. Mo.
- Individually identifiable personnel records: §610.021(13) R.S. Mo.

A roll call vote was taken:

Regent Joyner voted yea.
Regent Klindt voted yea.
Regent Moore voted yea.
Regent Smith voted yea.
Regent Swaney voted yea.
Regent Harr voted yea.

The motion carried.

The Board adjourned at 2:10 p.m. to go into closed session.

Diane Hargrave
Assistant Secretary to the Board of Regents
Northwest Missouri State University