Draft Minutes of the Meeting of the Open Meeting
Board of Regents of
Northwest Missouri State University
Tuesday, March 16, 2010, 1 p.m.

The Board of Regents of Northwest Missouri State University met on Tuesday, March 16, 2010, in the Board Room of the J. W. Jones Student Union at 1:00 p.m., after notice was duly given to each member of the Board.

The following members of the Board were present: President Bill Loch; Vice President Lydia Hurst, Mrs. Rita Hanks; Mr. Doug Sutton; Ms. Rachelle Brown; Dr. Douglas Wyckoff; and Mr. Bradley Gardner, student representative to the Board. Mr. Gary Panethiere participated by telephone for the meeting. Also present: Dr. John Jasinski, University President, Attorney Scott Sullivan and Attorney John Reddoch.

OPEN SESSION

Roll call was taken and, a quorum being present, President Loch called the meeting to order and the following business was transacted.

Recognition

Regent Bill Loch recognized Pat Wyatt, Library, for completing the Master of Science in Higher Education Leadership Program.

Regent Bill Loch recognized Dr. Shelly Hiatt, assistant professor, Department of Psychology, Sociology and Counseling. Dr. Hiatt was honored by the Northwest Missouri School Counselor Association as School Counseling Supervisor of the Year.

Regent Bill Loch recognized Dr. Jerry Wilmes, Director of Health Services. Dr. Wilmes joins an elite group of individuals over the past 40-plus years to receive the honor, acknowledging professional accomplishments as well as leadership and service to ACHA and its affiliates.

Awareness

Dr. Thomas Billesbach, Dean of the Booth College of Business and Professional Studies, and Dr. Charles McAdams, Dean of the College of Arts and Sciences, presented information on the Center for Innovation and Entrepreneurship.

Resolution #8573: Regent Wyckoff made a motion, seconded by Regent Hurst, to approve the minutes of January 22, 2010. A roll call vote was taken:

Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Unfinished Business

Regent Loch indicated that a committee comprised of Regents Wyckoff, Panethiere, and Loch will meet in the near future with President Jasinski to discuss changes and updates to the Board Bylaws.

New Business

Resolution #8574: Regent Hanks made a motion, seconded by Regent Hurst, to approve the following curriculum proposals. A roll call vote was taken:

Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

BOOTH COLLEGE OF BUSINESS AND PROFESSIONAL STUDIES, Computer Science/Information Systems

Proposal #109-44-15. Deletion of certificate Program: Medical Administrative Assistant. Enrollment in this program has been very low in recent years. Only three students have completed the program in the last 8 years. No students are currently enrolled in the program.

BOOTH COLLEGE OF BUSINESS AND PROFESSIONAL STUDIES, Marketing/Management

Proposal #209-54-04. Change in course: Change in credit hours. *54-619, Problems in Business*. OLD: 3 credit hours. NEW: 3-6 credit hours. This course serves as an independent study course in the MBA program. There is an increasing number of MBA students studying abroad; most study abroad programs require students to enroll in at least 6 hours of credit. Increasing the credit hours for *Problems in Business* will provide the flexibility necessary to assist students in optimizing their study abroad hours. Additionally, because MBA students have 3 hours of free electives, this course also can serve other graduate students who might need these elective hours to complete the MBA program.

Proposal #210-55-01. Change in major: *Marketing*. The department benchmarked marketing programs at selected and high quality peer institutions. The results reveal that of the 47 institutions benchmarked, only two institutions included *Managerial Accounting* in their curriculum. After consulting with the departments professional advisory board, the department proposes to:

Remove *Acct 51-408 (3 cr)* from required courses and replace it with *55-332 Promotion (3 cr;* currently this course list listed as an elective option)

Add two courses to the 6 hours of required elective options: *54-415Business internship* and *55-440 Business Study Abroad*

Replace current "recommended elective" course listings with the phrase "300- or 400-level advisor-approved elective"

The number of hours required in the major remains unchanged.

Proposal #210-54-02. Change in major: *Business Management*. The department benchmarked marketing programs at selected and high quality peer institutions. The results reveal that of the 47 institutions benchmarked, only five institutions included *Managerial Accounting* in their curriculum. After consulting with the departments professional advisory board, the department proposes to:

Increase the number of required courses from 12 hours to 15 hours

Remove *Acct 51-408 (3 cr)* from required courses

Add *54-318 Entrepreneurship (3 cr)* and *54-320 Negotiations (3 cr)* as required courses; currently these courses are list listed as an elective options

Add three courses to the 6 hours of required elective options: *54-415Business internship; 55-440 Business Study Abroad;* and *54-436 Multinational Management*

Reduce the number of current "300- or 400-level advisor-approved elective" hours from 6 hours to 3 hours

The number of hours required in the major remains unchanged.

COLLEGE OF ARTS AND SCIENCES, Art

Proposal #109-13-03. Change in course name. Change *13-305 Color and Digital Photography* to *Advanced Digital Photography*

Resolution #8575: Regent Hurst made a motion, seconded by Regent Hanks to approve the Memorandum of Understanding entitled Community of Profesional Masters Degree Programs in GIS&T (copy appended). A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Resolution #8576: Regent Hurst made a motion, seconded by Regent Brown, to approve the 2012-2013 Academic Calendar as presented and appended. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Resolution #8577: Regent Sutton made a motion, seconded by Regent Panethiere, to appoint Stacy Carrick as University Treasurer. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

In other New Business:

- Regent Hanks, representing the Board on the Provost Search Committee, gave an update on progress on the search and recognized the members of the Provost Search Committee comprised of Max Fridell as chair; Linda Girard, Student Senate President Erin Holm; Fred Lamer; Terry Robertston, Jeff Ferguson, Richard Toomey, Roger Von Holzen and Mary Throener. No formal board action was taken on this item at this time.
- President Jasinski gave an update on the budget. No formal board action was taken.

Resolution #8578: Regent Hurst made a motion, seconded by Regent Wyckoff, approve the Room and Board Fees as presented and attached. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes

Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Resolution #8579: Regent Hanks made a motion, seconded by Regent Panethiere, to approve the Schedule of Miscellaneous Fees as presented and attached, with the exception of the fees for mileage, fishing and boating fees and the parking fees associated with athletic events. (These fees are to be further examined.) A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

- Attorney Sullivan recommended that the proposed Sick Leave/Vacation Leave Policy revisions be examined in the closed session of the meeting.
- Attorney Sullivan discussed insurance matters.

Resolution #8580: Regent Hanks made a motion, seconded by Regent Wyckoff, to purchase medical malpractice insurance from the firm of Proassurance, in the amount of $12,411 for a one year policy, effective as soon as possible. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Resolution #8581: Regent Wyckoff made a motion, seconded by Regent Brown to purchase errors and omissions insurance (E&O) from the firm of Diamond State United National in the amount of $17,640 plus a commission of $500. A roll call vote was taken:
Regent Hanks, no
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried.

The board recessed from 3:05 p.m. to 3:18 p.m.

Resolution #8582: Regent Wyckoff made a motion, seconded by Regent Brown to approve the five year extension for the KXCV-KRNW Tower Lease in Chillicothe. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

The agenda item, "16th Street Right of Way," was moved to the closed session of the agenda.

Resolution #8583: Following discussion and the question from Dr. Wyckoff whether the State Legal Defense Fund shall cover any liabilities associated with a proposed revision to the University's Alcohol Policy, Regent Hurst made a motion, seconded by Regent Hanks, to table the proposed Revision of the Alcohol Policy. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Resolution #8584: Regent Hanks made a motion, seconded by Regent Wyckoff to include immigration issues as items included in the list permitted for the firm of Kuhlman, Reddoch and Sullivan to seek outside counsel. A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.

Reports
President John Jasinski and the Northwest Leadership Team – written report submitted.
Student Senate – Erin Holm
Faculty Senate – Dr. Max Fridell
Support Staff Council – Tanner Walker
Treasurer's Report – Stacy Carrick
Student Regent – Bradley Gardner

Resolution #8585: Regent Wyckoff made a motion, seconded by Regent Brown, to go into closed session to consider matters pursuant to exemptions to the open meeting requirement as specified in R.S. Mo 610.021(1)(2)(3)(13).
Legal actions, Cause of Action, Litigation or privileged communications between the Board/University's Representatives and its attorneys: R.S. Mo 610.021(1).
Lease, Purchase or Sale of Real Estate: R.S. Mo. 610.021(2)
Hiring, Firing, Disciplining or Promoting Employees: R.S. Mo. 610.021(3)
Individually identifiable personnel records: R.S. Mo. 610.021(13).
A roll call vote was taken:
Regent Hanks, yes
Regent Sutton, yes
Regent Hurst, yes
Regent Brown, yes
Regent Wyckoff, yes
Regent Panethiere, yes
Regent Loch, yes
Motion carried unanimously.
The Board recessed at 4:10 p.m.

Claudia Beacom
Secretary to the Board of Regents

Memorandum of Understanding
Community of Professional Masters Degree Programs in GIS&T

18 February 2010

Many students complete graduate and post-baccalaureate credit certificate programs in geographic information science and technology (GIS&T or “geospatial”) and aspire to earn a professional masters degree in the same field. A substantial portion of these students will gain admission to a professional masters program in a different institution than the one at which they earned a certificate. This agreement establishes a “Community of Professional Masters Degree Programs in GIS&T” which assures such "transfer" students that a minimum number of graduate credits earned at one institution will count toward the professional masters degree requirements of any program within the Community.

Eligibility for membership: Charter members of the Community are the regionally accredited institutions of higher education with professional masters degree programs in GIS&T named below, whose missions, curricula, policies, and quality assurance mechanisms are comparable and compatible. Subsequent member institutions and their respective programs will be admitted by unanimous consent of the charter members, after review of the prospective new member's missions, curricula, policies, and quality assurance mechanisms.

Termination: Membership of any institution may be discontinued for just cause by unanimous consent of the other members. Any member may cancel or withdraw membership upon 10 days written notice, but such cancellation or withdrawal of membership shall not affect students whose credit hours were previously accepted.

Admission into a graduate degree program: Membership in the Community does not imply that graduate programs must admit applicants who have earned credits from other member institutions in the Community. Each program in the Community will admit students according to its own criteria and procedures.

Transfers of credit: Of the minimum number of credits required to earn professional masters degrees in GIS &T at each member institution, the respective **member agrees to accept at least 10 credits transferred from other member institutions in the Community**. The common conversion between semester credits (S) and quarter credits (Q) (i.e., S = 1.5*Q) will be used unless otherwise stipulated in an addendum to the memorandum of understanding. To be eligible for transfer, credits must be associated with a grade of "B" or higher, appear on an official graduate transcript, and meet any other credit standards of the respective member institution at which the masters degree is being sought. Transferred credits may be counted in lieu of required courses or as electives at the respective program’s discretion, but at least 10 transferred credits must count toward degree requirements.

Community of Professional Masters Degree Programs in GIS&T

Charter Members

Accepted and Agreed:
The Pennsylvania State University

[signatory]
[title]

Date

Accepted and Agreed:
University of Minnesota

[signatory]
[title]

Date

Accepted and Agreed:
University of Southern California

[signatory]
[title]

Date

Accepted and Agreed:
Northwest Missouri State University

[signatory]
[title]

Date

Accepted and Agreed:
University of Denver

[signatory]
[title]

Date

Accepted and Agreed:
University of Colorado Denver

[signatory]
[title]

Date

Calendar Committee: calendar for the 2012-13 academic year

Fall 2012		
DAY	**DATE**	**EVENT**
Wed	Aug 22	Dept. Planning/Development
Thur	Aug 23	Dept. Planning/Development
Fri	Aug 24	Univ./College Meetings
Sat	Aug 25	General Registration
Mon	Aug 27	Classes begin
Mon	Sep 3	Labor Day - no classes
Fri	Oct 12	First block ends (34 days)
Mon	Oct 15	Second block begins (36 days)
Fri	Oct 26	Walk-Out Day
Tues	Nov 20	Thanksgiving vacation begins-5:00 pm
Mon	Nov 26	Classes resume
Mon	Dec 10	Finals begin
Fri	Dec 14	Finals end
Fri	Dec 14	Commencement
Mon	Dec 17	Grades due at 10:00 a.m.

Spring 2013		
DAY	**DATE**	**EVENT**
Wed	Jan 9	Dept. Planning/Development
Thur	Jan 10	Dept. Planning/Development
Fri	Jan 11	Univ./College Meetings; General Registration
Mon	Jan 14	Classes begin
Mon	Jan 21	Martin Luther King Day - no classes
Fri	Mar 1	First block ends (34 days)
Mon	Mar 4	Second block begins (35 days)
Fri	Mar 22	Spring Break begins -- 5:00 pm
Mon	Apr 1	Classes resume
Mon	April 29	Finals begin
Fri	May 3	Finals end
Sat	May 4	Commencement
Mon	May 6	Grades due at 10:00 a.m.

Summer 2013 (Three four-week sessions, followed by one two-week session)		
DAY	**DATE**	**EVENT**
Mon	May 13	First session begins and Registration
Mon	May 27	Memorial Day -- no classes
Fri	Jun 7	First session ends
Mon	Jun 10	Second session begins and Registration
Wed	Jul 3	Second session ends
Thur	Jul 4	Staff holiday for July 4 -- No classes
Mon	July 8	Third session begins and Registration
Thur	Aug 1	Commencement
Fri	Aug 2	Third session ends
Mon	Aug 5	Fourth session begins and Registration
Mon	Aug 19	Fourth session ends
Tues	Aug 20	Grades due at 10:00 a.m.