



**Northwest Leadership Team
Board of Regents Report
September, 2009**

Leadership Team Member: Dr. Bob Boerigter, Director of Athletics

FYI:

- **Microburst damage and repair: Repair and replacement of athletics facilities resulting from a microburst that hit campus June 25 is completed. All equipment items have been ordered or have been received.**
- Over 900 people attended a watch party in Bearcat Arena to view the nationally televised football game vs. Abilene Christian on August 27. Watch parties sponsored by the Alumni Association were also held at 16 other national locations on that same night with over 1,200 in attendance.
- NCAA eligibility meetings have been completed with all teams. There are currently 436 students on our team rosters.
- The department successfully hosted both soccer (4 team) and volleyball (5 team) 'classic' events. Southwestern Oklahoma, Missouri Western, Newman University KS, Quincy University IL, Texas A & M-Commerce and Minnesota-Moorhead were schools that traveled to Maryville for these competitions. The department also hosted a high school and collegiate cross-country meet.

Key Actions over the Next 30-60 days:

- **The athletic training room will be officially named the David "D.C." Colt Athletic Training Room on September 25 in honor of retired Head Athletic Trainer, Dr. David Colt.**
- Between September 18 and November 7, the department will host 24 football or soccer games, volleyball matches or other special events.
- Implementation of the quiet phase of fundraising for our baseball facility upgrade project and continued study with decisions on future improvements to the facility.



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Leadership Team Member: Orrie Covert, VP of Advancement; Interim VP of Marketing

FYI:

- **Admissions Website Redesign:** With a full month of data about the redesign, our average time on site has risen by almost 10%, the number of pages visited is up almost 23%, visits are up 40% and the number of page views is up 72%.
- **Presidential Inauguration activities are October 23:** The installation ceremony is set for 10:15 a.m. in the Ron Houston Center for the Performing Arts. Activities following the installation include: open houses with academic showcases, flag raising ceremony, Valk Center dedication and a grand reception.
- **Request for Proposal (RFP) for NW Foundation Investment Manager:** We are soliciting proposals from investment groups from across the country. The deadline for proposals is set for October 1 with a final decision being made by the end of the year.
- **Federal Lobbyist:** As of September 1, we have ended our working relationship with the Cardinal Point Partners based in Washington DC.

Key Actions over the Next 30-60 days:

- Preparing for activities around the Fall Classic in Kansas City on September 11 & 12.
- Addressing year-end external financial audit results for the Northwest Foundation.
- Exploring campaign counsel options for next capital campaign.



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Leadership Team Member: Dr. Doug Dunham, Interim Provost

FYI:

- **Dr. John N. Gardner, an expert on the first year experience, conducted workshops with Freshman Seminar instructors, Peer Advisors and other campus leaders at the Freshman Seminar Workshop on Aug. 25. His key note address also was attended by our 26 new faculty. The day-long event marked the 25th anniversary of the University's Freshman Seminar.**
- As of September 1, 2009, we are offering 3 more online classes compared to 2008 and have 240 more students enrolled in online classes.
- First Lt. Rick Frese is the new Northwest Army ROTC commander. We have 21 students enrolled in ROTC, which includes 9 freshmen, 5 sophomores, 4 juniors and 3 seniors. The seniors will receive their commission in Spring 2010. Five of the students are on an ROTC scholarship that covers 100% of their schooling. Lt. Frese's goal is to double the enrollment in the program by this time next year. Students in ROTC complete a 23 hour minor in Military Science.
- **Pre-census enrollment numbers are trending toward a record headcount: over 7,000.**
- Northwest's 2009-2010 AQIP Action Projects are: 1) Developing a systematic professional development program for faculty and staff; 2) Revising the annual and five-year review process; and 3) Examining the first-year experience, which includes SOAR, Advantage Week and Freshman Seminar.
- Northwest and Metropolitan Community College-Kansas City signed a joint admissions agreement. This agreement is similar to our agreements with North Central Missouri College and Southwest Iowa Community College.

Key Actions over the Next 30-60 days:

- Northwest is hosting the Building Bridges II Conference on October 19, 2009, at the Heartland Foundation's emPower Plant in St. Joseph. The conference will be keynoted by Dr. David Conley of the University of Oregon, a national expert on the High School to College transition and author of the well known book in the field, College Knowledge.
- Ms. Erin Gruwell, author of Freedom Writers and subject of a motion picture of the same name, is the keynoter for the College of Education and Human Services Ploghoft Lecture.
- The Deans Council is working with Dr. April Haberyan, Dr. Jerry Wilmes and the faculty to develop a plan for academic continuity in the event of a flu pandemic.
- Staff in the Provost's Office are conducting benchmarking research regarding Institutional Research offices.



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Leadership Team Member: Dan Edmonds, Interim VP for Finance and Operations

FYI:

- **Audit fieldwork to begin September 14 by BKD.**
- Fiscal year-end closing processes were successful with Banner.
- Audit dates by MO State Auditor are still to be determined.
- Filed the following standard financial reports:
 - a. Non-appropriated funds report (Missouri Department of Revenue)
 - b. Bonded Indebtedness Survey (Oversight Division)
 - c. Missouri CAFR (Comprehensive Annual Financial Report) Data Report (State of Missouri Office of Administration)
- MOERA Odyssey III Challenge course is complete.
- Pedestrian Bicycle Trail project has begun.
- Surplus property sale was September 15.

Key Actions over the Next 30-60 days:

- Completion of FY 09 financial statements.
- Annual audit fieldwork by BKD to be completed, report to be drafted.
- Radio station audit report to be drafted.
- EADA (Equity in Athletics Disclosure Act) report to compiled and filed.
- Facilities and Environmental Services:
 - CIE dock and drive on schedule to be completed in October.
 - CIE items are complete, but finishing some warranty items.
 - The Facility Services Maintenance Building is nearing completion.
 - Valk Center sidewalk and curb Phase I is complete, Phase II on schedule to complete in October.



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Leadership Team Member: Dr. Jackie Elliott, VP of Student Affairs

FYI:

- **Encore:** Held the first Encore Event, “Intersection” on Thursday, September 10 at the Ron Houston Center for the Performing Arts.
- **Leadership:** Started taking nominations for a pilot “On-line Leadership Certification Course” designed to provide students the skill needed to become better leaders in both their community and chosen profession.
- **MORE:** Starting the match process for the MORE (Mentors Over Retention) program where faculty and staff along with upper-class students are matched with incoming minority students for mentoring and support.
- **Scheduling Software:** Launched the new event scheduling software online this month.
- **Dining Services:** Promoting reusable bottles in food court, including the option to bring in your own cup for a \$.99 refill to promote sustainability efforts.
- **Bookstore:** The Bookstore will be hosting the first of a series of luncheons with faculty member and local author – Dr. Janice Falcone on September 24th in the Towerview Room in the Union.
- **Residential Life:** Currently at 97% occupancy rate.
- **H1N1 update**

Key Actions over the Next 30-60 days:

- **Intercultural U:** Currently taking nominations and applications for intercultural certification program designed to develop intercultural trainers across campus and the community. **Within the next 30-60 days, the training program will begin.**
- **eText program:** Within the next 30-60 days will conduct and evaluation of eTexts being used in the fall courses and begin to develop guidelines for course adoption of an eBook.



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Leadership Team Member: Dr. Jon Rickman, VP of Information Systems

FYI:

- **The teacher evaluations are web accessible in compliance with the new State of Missouri law.**
- New web content management software was installed to replace the old non-supported software. It will take several months to convert the Northwest web site to the new system.
- A newly designed admissions web site was published for the new recruitment year.
- During the laptop check-out process, the student newer notebook inventory was temporarily exhausted until a delivery of repair parts arrived.

Key Actions over the Next 30-60 days:

- **A new web based degree audit software system will be installed to replace our paper based degree audit system. Additional servers must be ordered and it will take more than 60 days to convert and move the database.**
- Installing a new air conditioner in the Owens Library Computing Center.
- Starting the order for new large scale disk storage (SAN) replacement for the Owens Library Computing Center.
- Installing wireless access points in Hudson-Perrin, Suites, South Complex and the Apartments.



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Leadership Team Member: Mary Throener, VP of Human Resources and Organizational Effectiveness

FYI:

- Recruitment and Employee Retention: In July and August, there have been 19 staff positions and no faculty positions posted for hire. In July and August, there were 154 applications for the staff positions. Northwest welcomed 25 new faculty this fall and 29 new staff since January. Over 830 students are employed as well. Northwest has approximately 734 full time employees.
- Wellness Initiatives: In support of our “a Healthier You” program, we are offering Smoking Cessation classes, the walking club continues and programs will continued to be offered in nutrition and weight management.
- Organizational Charts: These were collected from every department on campus and will be analyzed with NLT members and President Jasinski for effective staffing, efficient work design and probable needs.

Key Actions over the Next 30-60 days:

- **Renaming Campus Safety to the Northwest Missouri State University Police Department:** Long-term study was completed and benchmarking data were collected; renaming will assist in moving toward accreditation and confirming centrality of mission.
- **Healthcare Benefits Renewal:** Effective January 1, 2010, we will be offering more than one choice for a healthcare benefits plan. One plan was negotiated at no increase to the current rates with minimal plan design changes and this plan will be the base plan. Employees will have two other options: a buy up plan for \$22.31 per month (a 4.7% increase) and a Qualified High Deductible Health Plan (QHDHP) with a Health Savings Account (HSA) opportunity. Employees will have an opportunity to attend educational meetings in September with open enrollment meetings to follow in October. Open enrollment will be from October 1 through December 1.