**PETITION TO SUPERSEDE A GRADUATE GRADE**

**(FILE A SEPARATE PETITION FOR EACH COURSE TO BE SUPERSEDED)**

Policy: Only upon written petition and approval of the Advisor and Associate Provost, may a student reenroll in a course once for purpose of improving the grade and demonstrating greater competency. The student may not receive credit twice in the same course.

Name:

Date:

Student ID #:

**Original Course Information:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Title** | **Course #** | **Hours** | **Section #** | **Trimester & Year Taken** | **Previous Grade** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**New Course Information:**

Trimester and year that you will be repeating the course:

Spring:

Fall:

Summer:

**Reason for Supersede:**

Grade was insufficient:

Coursework is older than 8 years:

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| Student Signature:        Date:  Graduate Program Advisor Signature:        Date:  Associate Provost of Graduate and Professional Studies  Signature: Date: |
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