**PETITION TO SUPERSEDE A GRADUATE GRADE**

**(FILE A SEPARATE PETITION FOR EACH COURSE TO BE SUPERSEDED)**

Policy: Only upon written petition and approval of the Advisor and Associate Provost, may a student reenroll in a course once for purpose of improving the grade and demonstrating greater competency. The student may not receive credit twice in the same course.

Name:

Date:

Student ID #:

**Original Course Information:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Title** | **Course #** | **Hours** | **Section #** | **Trimester & Year Taken** | **Previous Grade** |
|       |       |       |       |       |       |
|       |       |       |       |       |       |

**New Course Information:**

Trimester and year that you will be repeating the course:

Spring: [ ]

Fall: [ ]

Summer: [ ]

**Reason for Supersede:**

Grade was insufficient: [ ]

Coursework is older than 8 years: [ ]

|  |
| --- |
| Student Signature:        Date:      Graduate Program Advisor Signature:        Date:      Associate Provost of Graduate and Professional StudiesSignature: Date:       |
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