

## **Surplus Property Sealed Bid Sale**

Sealed Bid Number: NSB07-1

Bid Closes At 2:00 p.m. On December 5, 2006

### **Return Bids To:**

**Northwest Missouri State University**

**Purchasing Department**

**P O Box 308**

**Maryville, Missouri 64468**

## TERMS & CONDITIONS

### 1. OFFERING

a. Northwest Missouri State University (NWMSU) is offering for sale the property listed on attached sealed bid "as-is" "where-is", on a competitive bid basis. No guarantees of any kind are expressed or implied by Northwest Missouri State University. Any oral statement or representation by and representative of the state, changing or supplementing the offering, contract of sale, or any condition of sale, not expressly set forth herein shall be deemed void.

b. Bidders are urged to inspect property prior to submitting bids. Bidders must rely solely upon their own personal inspection of the property and shall not rely upon any oral statements related to the sale transfer or condition of the property. Items included in the sale may have major components and parts missing. Major deficiencies are indicated, if known by the selling office. However, it cannot be assumed that deficiencies do not exist if none are indicated herein. Northwest Missouri State University cannot guarantee that all discrepancies have been listed herein. The buyer of such property assumes all risks for any discrepancies or problems related to such items.

c. Bid results shall not be given by telephone. A bidder may request high bid information by enclosing a stamped, self-addressed 4"x9-1/2" envelope along with his/her bid.

### 2. SUBMISSION OF BIDS

a. A bid submitted by a bidder must (1) be signed by the bidder, (2) be sealed in an envelope or container, and (3) be mailed or hand-delivered (**not faxed**) to the office of NWMSU and officially clocked in no later than the exact closing time and date specified.

b. Bids must be delivered to Northwest Missouri State University, Purchasing Department, P. O. Box 308, Maryville MO, 64468.

c. The sealed envelope or containing a bid should be clearly marked on the outside with the official sealed bid number and the official closing time and date. **Different bids must not be placed in the same envelope or container.** The sealed envelope or container must look like this:

Bidder's Name Bidder's Address  Northwest Missouri State University Purchasing Department P. O. Box 308 Maryville, MO 64468  Bid Number: <u>NSB07-1</u>  Bid Closing Date: <u>December 5, 2006 2:00 PM</u>
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d. A bid may be modified or withdrawn by signed, written notice, which has been delivered, to NWMSU prior to the official closing date and time specified. A bid may also be withdrawn or modified in person by the bidder, provided proper identification is presented before the official closing time.

e. Telegraph, telephone, tie-in, qualified, or combination bids specifying order of choice are not acceptable. Facsimile bids modifications or withdrawals will not be considered. All or none bids or negative bids are not acceptable unless specified in this invitation for bid. Bids combining two or more lots by offering a combined bid will not be accepted.

### 3. AWARDS

a. Awards will be made to the bidder whose bid meets the specifications and all other requirements of the sealed bid, and is the highest bid. Award of a contract will be made by written notification from NWMSU.

b. An award mailed to the successful bidder is a binding contract without further action by either party.

c. NWMSU reserves the right to accept or reject any or all bids.

### 4. PAYMENT AND REMOVAL

Unless otherwise specified herein, the bidder is required to pay for all lots awarded at the price opposite each item plus appropriate taxes within 10 working days from date of award unless otherwise specified herein, the bidder is required to remove all lots awarded within 20 working days from date of award. Payment will be required by cash, cashiers check, or money order (**cash payments require exact change**). Payment must be delivered to NWMSU, Purchasing Office, P. O. Box 308, Maryville, MO 64468.

### 5. BIDDER RESPONSIBILITIES

Successful bidder must make all arrangements for removal of property awarded. Northwest Missouri State University and its employees are not responsible for removal arrangements. Disassembly, packing, crating, shipping, etc. shall be the responsibility of, and at the expense of the successful bidder. If someone other than the successful bidder is picking up property, the custodian must be notified in writing of the removal arrangements and have proper authorization to release property to anyone other than the successful bidder.

### 6. DEFAULT

a. If bidder breaches the contract by failure to pay for and/or remove the property within the prescribed period of time, the bidder shall lose all right, title and interest that they may otherwise have acquired in and to such property as to which default has occurred. The bidder agrees that in the event property is not paid for and/or removed within the prescribed period of time, liquidation damages **per lot** shall be assessed at (a) 20% of the purchase price of the lot as to which the default has occurred or (b) \$25.00; whichever is greater.

b. Failure to pay for and/or remove property within the prescribed period of time shall be cause for rejection of all future bids until default is paid and shall be cause for removal of bidder from bidders list for future sales.

c. Bids from any bidder that has been placed in default 2 or more times in a one year time period, may not be accepted on any future bid offerings.

### 7. WITHDRAWAL OF PROPERTY

Bidders are cautioned that all property may be withdrawn without notification at any time prior to award. To preclude any unnecessary cost, travel time, etc., bidders are advised to call the custodian to ensure that the items are available.

BID NO: NSBO7-1 DATE: December 5, 2006 PAGE 3 OF 5

LOT #	DESCRIPTION
	<p data-bbox="207 346 690 394"><b>Lots are located at:</b></p> <p data-bbox="235 472 1144 703"><b>Northwest Missouri State University Materials Distribution Center West 16<sup>th</sup> &amp; College Park Drive Maryville, MO 64468</b></p> <p data-bbox="207 772 958 821"><b>Lockers are available to view:</b></p> <p data-bbox="402 877 1193 926"><b>Now through December 5, 2006</b></p> <p data-bbox="214 1266 771 1333"><b><i>Bid closing date:</i></b></p> <p data-bbox="311 1402 1209 1470"><b><i>December 5, 2006 2:00 p.m.</i></b></p> <p data-bbox="214 1570 1412 1696"><b>ALL Lockers to be removed by bidder between: Date of Payment through December 8, 2006.</b></p> <p data-bbox="219 1812 1477 1927"><b>Contact Angie Wolters by phone at (660) 562-1178 if you have further questions.</b></p>

NORTHWEST MISSOURI STATE UNIVERSITY

Purchasing Department  
P O Box 308  
Maryville MO 64468

BID NO: NSB07-1                      DATE: December 5, 2006                      PAGE 4 OF 5

LOT #	DESCRIPTION
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1	Lot #1:            3-Section Ventilated Steel Locker
2	Lot #2:            4-Section Ventilated Steel Locker
3	Lot #3:            4-Section Ventilated Steel Locker
4	Lot #4:            4-Section Ventilated Steel Locker
5	Lot #5:            3-Section Ventilated Steel Locker
6	Lot #6:            4-Section Ventilated Steel Locker
7	Lot #7:            4-Section Ventilated Steel Locker
8	Lot #8:            4-Section Ventilated Steel Locker
9	Lot #9:            4-Section Ventilated Steel Locker
10	Lot #10:           4-Section Ventilated Steel Locker
11	Lot #11:           4-Section Ventilated Steel Locker
12	Lot #12:           4-Section Ventilated Steel Locker
13	Lot #13:           4-Section Ventilated Steel Locker
14	Lot #14:           4-Section Ventilated Steel Locker
15	Lot #15:           3-Section Ventilated Steel Locker
16	Lot #16:           4-Section Ventilated Steel Locker
17	Lot #17:           4-Section Ventilated Steel Locker
18	Lot #18:           4-Section Ventilated Steel Locker
19	Lot #19:           4-Section Ventilated Steel Locker
20	Lot #20:           4-Section Ventilated Steel Locker
21	Lot #21:           4-Section Ventilated Steel Locker
22	Lot #22:           4-Section Ventilated Steel Locker
23	Lot #23:           8-Section Ventilated Steel Locker
24	Lot #24:           7-Section Ventilated Steel Locker
25	Lot #25:           7-Section Ventilated Steel Locker
26	Lot #26:           8-Section Ventilated Steel Locker
27	Lot #27:           12-Section Ventilated Steel Locker
28	Lot #28:           12-Section Ventilated Steel Locker
29	Lot #29:           11-Section Ventilated Steel Locker
30	Lot #30:           12-Section Ventilated Steel Locker
31	Lot #31:           11-Section Ventilated Steel Locker
32	Lot #32:           12-Section Ventilated Steel Locker
33	Lot #33:           10-Section Ventilated Steel Locker
34	Lot #34:           9-Section Ventilated Steel Locker
35	Lot #35:           9-Section Ventilated Steel Locker
36	Lot #36:           Miscellaneous Locker Pieces