

## Elementary Edition

Compliments of  
Northwest MAP Regional Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>January 2008</b>		<b>1</b> “Teaching kids to count is fine, but teaching them what counts is best.” — <i>Bob Talbert</i>	<b>2</b> Call parents when students have done something <i>right!</i>	<b>3</b> Show students a picture. Have them create a math word problem to go with it.	<b>4</b> Discuss this week’s “best mistake”—the one that taught your students the most.	<b>5</b> Think about inviting coworkers to join a book club or study group.
<b>6</b> Spend time getting organized so the rest of the year can go smoothly.	<b>7</b> If the weather keeps kids indoors for recess, put on music and have everyone move to the music.	<b>8</b> Prepare for the flu. Create some emergency lesson plans.	<b>9</b> Review class rules and your school’s code of conduct with your students.	<b>10</b> Have students write word problems, then turn them into skits.	<b>11</b> Save toughest tasks for a time when everyone’s energy level is higher.	<b>12</b> Prepare transparencies with instructions for tasks—saving time and your voice.
<b>13</b> “Teaching is the art of sharing.” — <i>Abraham Joshua Heschel</i>	<b>14</b> Challenge students to create “10 Facts About” a subject they have just studied.	<b>15</b> Put spelling words on your desktop screen saver—students will see them all week.	<b>16</b> Ask parents to send in bottles of hand sanitizer. Always keep a bottle handy.	<b>17</b> To boost comprehension, have students solve a challenging math problem in groups.	<b>18</b> Give first-year teachers a small gift. They’re halfway through the toughest year.	<b>19</b> Make a “to-do” reference sheet for common tasks—testing, field trips, conferences, etc.
<b>20</b> Get a roll of magnetic tape. It can help you keep track of paper clips, scissors, etc.	<b>21</b> It’s Martin Luther King, Jr. Day. Consider your hopes and dreams for your students.	<b>22</b> Planning a new unit? Keep a box where you can store everything you’ll need for it.	<b>23</b> Take 15 minutes to file today. Piles of clutter create stress.	<b>24</b> Make today “Deal With It Day.” Tackle paperwork you’ve been putting off.	<b>25</b> Before students leave, have them check around their desks for any trash or clutter.	<b>26</b> Don’t reinvent the wheel. Use the Internet to find a new lesson plan or unit.
<b>27</b> If you have never tried gradebook software, sign up for a free demonstration.	<b>28</b> Put four baskets on your desk: To Grade, To File, To the Office, To/From Parents.	<b>29</b> Pay someone a compliment today.	<b>30</b> Include music and art as you are planning a new unit.	<b>31</b> Cheerfully point out your own mistakes. You’ll be a role model for your students.		