

Elementary Edition

Compliments of
Northwest MAP Regional Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 2008		1 “Teaching kids to count is fine, but teaching them what counts is best.” — <i>Bob Talbert</i>	2 Call parents when students have done something <i>right!</i>	3 Show students a picture. Have them create a math word problem to go with it.	4 Discuss this week’s “best mistake”—the one that taught your students the most.	5 Think about inviting coworkers to join a book club or study group.
6 Spend time getting organized so the rest of the year can go smoothly.	7 If the weather keeps kids indoors for recess, put on music and have everyone move to the music.	8 Prepare for the flu. Create some emergency lesson plans.	9 Review class rules and your school’s code of conduct with your students.	10 Have students write word problems, then turn them into skits.	11 Save toughest tasks for a time when everyone’s energy level is higher.	12 Prepare transparencies with instructions for tasks—saving time and your voice.
13 “Teaching is the art of sharing.” — <i>Abraham Joshua Heschel</i>	14 Challenge students to create “10 Facts About” a subject they have just studied.	15 Put spelling words on your desktop screen saver—students will see them all week.	16 Ask parents to send in bottles of hand sanitizer. Always keep a bottle handy.	17 To boost comprehension, have students solve a challenging math problem in groups.	18 Give first-year teachers a small gift. They’re halfway through the toughest year.	19 Make a “to-do” reference sheet for common tasks—testing, field trips, conferences, etc.
20 Get a roll of magnetic tape. It can help you keep track of paper clips, scissors, etc.	21 It’s Martin Luther King, Jr. Day. Consider your hopes and dreams for your students.	22 Planning a new unit? Keep a box where you can store everything you’ll need for it.	23 Take 15 minutes to file today. Piles of clutter create stress.	24 Make today “Deal With It Day.” Tackle paperwork you’ve been putting off.	25 Before students leave, have them check around their desks for any trash or clutter.	26 Don’t reinvent the wheel. Use the Internet to find a new lesson plan or unit.
27 If you have never tried gradebook software, sign up for a free demonstration.	28 Put four baskets on your desk: To Grade, To File, To the Office, To/From Parents.	29 Pay someone a compliment today.	30 Include music and art as you are planning a new unit.	31 Cheerfully point out your own mistakes. You’ll be a role model for your students.		