PETITION FOR EXCESS CREDIT

- Beginning the first day of the trimester, a schedule change form must accompany the completed petition in order to enroll in excess credit.
- Petition is required only if **academic hours** are more than 18. Music and P.E. activity credits do not count toward academic hours.

NORTHWEST MISSOURI STATE UNIVERSITY
OFFICE OF THE REGISTRAR
Administration Building 207
(660) 562-1151

_____ 919#_____
Last Name First Name M.I.

_____ _____
Local Address Date

I hereby petition to carry excess credit during the _____ trimester _____.
(year)

My Northwest GPA is _____. My cumulative GPA is _____.

I understand that if my Northwest and cumulative GPAs both fall below a 3.0 or I'm enrolled in more than 21 hours, my petition will have to be approved by the Admissions and Advanced Standing Committee. In the event the Committee denies my petition, I also understand the Registrar's Office will drop the course(s) in excess (noted by an *asterisk below).

_____
(Student Signature)

My class schedule for the above term, including excess credit, is shown. (Indicate course(s) in excess by an asterisk*.)

Dept. #	Course #	Section #	Course Title	Credit
			TOTAL HOURS	

If petition requires review by the Admissions and Advanced Standing Committee, please TYPE on an additional sheet of paper the extenuating circumstances that require you to enroll in excess credit.

❑ Support
❑ Do Not Support
❑ Aware of Petition

_____ _____
Advisor's Signature/Comments Date

❑ Approved
❑ Not Approved
❑ Aware of Petition

_____ _____
Chairperson's Signature/Comments Datet

ANY MISREPRESENTATION REGARDING SIGNATURES, DATES, OR OTHER INFORMATION ON THIS FORM IS A VIOLATION OF UNIVERSITY POLICY AND WILL RESULT IN DISICPLINARY ACTION.

RETURN TO REGISTRAR'S OFFICE