The Relationship Between Missouri Academy & Sending Schools

Information for Sending School Administrators

Missouri Academy students, parents and sending schools all have the option of allowing the student to remain on the sending school’s rolls, or transferring the student completely to the Missouri Academy at any time during the student’s enrollment in the Missouri Academy program.

THE PROCESS:

- The student applies to, and is accepted by, the Missouri Academy.
- The student signs an enrollment form, indicating intent to attend The Missouri Academy.
- The Missouri Academy sends a letter to the Superintendent of the sending school.
- Copies of the letter are sent to the Principal and the School Board President.
- Sending school decision-makers weigh their options and make a decision.
- Appropriate sending school personnel will fill out the Election Form, and the Sending School Information sheet.
- These forms are then mailed or faxed to the Missouri Academy.
- The Missouri Academy then issues a letter to the student/parent, indicating the sending school’s decision.
- If at any time the student decides to sever ties with the sending school, the Missouri Academy will notify the sending school in writing.

IF THE SENDING SCHOOL OPTS TO KEEP THE STUDENT ON THEIR ROLLS:

- The sending school will code the student as “Resident 1” just as though the student were attending that school for the purposes of reporting to DESE.
- For ease of reporting to DESE, the October and April reporting cycles will be done by the Missouri Academy.
- Transcripts of student grades will be reported to the sending school in January, May and June, in addition to attendance being reported in January and May.
- End of Course Assessments and PSAT tests will be coded to the sending school and will automatically be included in their statistical reports.
- The sending school will retain a portion of the state ADA funding received from DESE for the student’s enrollment (15%).
- The sending school will send a portion of the state ADA funding received from DESE for the student’s enrollment to the Missouri Academy (85%).
- The sending school will issue the high school diploma when the student successfully completes the Missouri Academy program regardless of the graduation requirements of that particular school. Please link to DESE’s ruling below.**
- Northwest Missouri State University will confer an Associate of Science (AS) degree in Science and Mathematics when the student successfully completes the Missouri Academy program.
- The sending school determines whether the student participates in the school’s graduation ceremony.

IF THE SENDING SCHOOL OPTS TO TRANSFER THE STUDENT:

- The sending school will transfer the student to the Missouri Academy using the DESE high school code 118-118).
- All subsequent reporting to DESE will be by the Missouri Academy through courtesy from the Maryville R-II School District.
- The sending school will not receive credit for the student’s enrollment, attendance or grades.
- End of Course Assessments and PSAT tests scores will not be credited to the sending school.
- The sending school cannot count the student for the purpose of receiving state funds on a per pupil basis. The sending school receives no funds from DESE for this particular student if the school chooses this option.
- The Missouri Academy will issue the high school diploma when the student successfully completes the Missouri Academy program.
- Northwest Missouri State University will confer an Associate of Science (AS) degree in Science and Mathematics when the student successfully completes the Missouri Academy program.

Please remember that the student’s right to a public education resides with the sending school, not the Missouri Academy. It is a privilege to attend the Missouri Academy. A student who does not complete the Missouri Academy program, for whatever reason, may return to his/her sending school. The Missouri Academy desires a good working relationship with all Missouri High Schools and higher education institutions.

The Relationship Between Missouri Academy & Sending Schools

Information for Parents

Missouri Academy students, parents and sending schools all have the option of allowing the student to remain on the sending school’s rolls, or transferring the student completely to the Missouri Academy at any time during the student’s enrollment in the Missouri Academy program.

THE PROCESS:

- The student applies to, and is accepted by the Missouri Academy.
- The student signs an enrollment form, indicating intent to attend the Missouri Academy.
- The Missouri Academy sends a letter to the Superintendent of the sending school.
- Copies of the letter are sent to the Principal and the School Board President.
- Sending school decision-makers weigh their options and make a decision.
- Appropriate sending school personnel will fill out the Election Form, and the Sending School Information sheet.
- These forms are then mailed or faxed to the Missouri Academy.
- The Missouri Academy then issues a letter to the student/parent, indicating the sending school’s decision.
- If at any time the student decides to sever ties with the sending school, the Missouri Academy will notify the sending school in writing.

ADDITIONAL USEFUL NOTES:

- The Missouri Academy strongly recommends that students and parents NOT make a decision regarding whether to stay on their sending school’s rolls BEFORE actually attending the Missouri Academy. Please allow our formal process to run its course.
- Parents may wish to have a conversation with school administrators early, if they desire to maintain a relationship with the sending school.
- Parents may want to discuss the willingness of the sending school to “weight” the student’s grades that are received while the student is attending the Missouri Academy. Missouri Academy students take all university courses taught by university professors in a traditional university setting.
- Missouri Academy staff is willing and able to facilitate discussions with school administrators who require additional information and assistance in the decision-making process. We are happy to work with all schools.
- If parents desire to transfer the student completely to the Missouri Academy, we recommend waiting until the student has successfully completed a full semester before making such a decision.
- If, at any time during the student’s enrollment in the Missouri Academy, you decide to sever ties with the sending school, please provide this information to the Missouri Academy in writing. You may e-mail this information to: MASM@nwmissouri.edu, fax a note to: 660-562-1856 Or mail to: Missouri Academy, Northwest Missouri State University, 800 University Drive, Maryville, MO 64468.
- Remember that students not kept on their sending school’s rolls will be provided with a high school diploma from the Missouri Academy in addition to the Associate of Science degree from Northwest Missouri State University.
- Students who are kept on their sending school’s rolls will be provided with a high school diploma from the sending school, however it is up to the discretion of sending school administrators whether to allow the student to participate in the graduation ceremony for that school. The Missouri Academy has a mandatory commencement.
- School administrators with questions regarding transcripts, attendance, and billings can call the Missouri Academy toll free at: 877-398-4615. We are happy and willing to assist them.

Please remember that the student’s right to a public education resides with the sending school, not the Missouri Academy. It is a privilege for a student to attend the Missouri Academy. A student who does not complete the Missouri Academy program for any reason, may return to his/her sending school. Therefore, maintaining a positive relationship with your sending school is important. We strive to foster good relationships with all Missouri High Schools and all higher education institutions.