2014-2015 Teaching Grant Application
Grants Awarded by the Northwest Kansas City & St. Joseph Centers

Guidelines

- All teachers or administrators employed in Missouri or Kansas schools may apply for teaching grants of amounts up to $500.

- Grants will fund projects that are not already provided for in site and district budgets.

- Teaching grants cannot fund teacher compensation.

- When creating a budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants, and partial funding will also be considered. A line item budget request will be required.

- Objectives and outcomes of the project should be consistent with state, district, and/or site goals. The goals should be clearly stated and the linkage between the grant and the goals should be clearly identified.

- Projects awarded grant funds must be completed between July 1, 2015 and June 30, 2016.

- Grant winners are asked to give verbal and/or visual presentations of their projects at future meetings or events, to talk with the media, and to have their photograph taken for Northwest Missouri State University publications in print and online. These photos may be used on the Northwest website and/or social media. Additionally, grant winners will be asked to provide photographs of their students engaged in the project being funded by the grant.

- Winners of grants must provide Dr. Terry Barmann a mid-project progress report and photograph of project implementation, via email barmann@nwmissouri.edu.

Procedure

- Obtain a grant application at www.nwmissouri.edu/kc

- Complete the application cover page and answer the application questions.

- This application requires the approval and signature of your principal/administrator on the cover page.
• Complete and return your grant application by **5 p.m. on March 9, 2015** to the Northwest St. Joseph Center, Dr. Terry Barmann, 3500 N. Village Drive, St. Joseph, Missouri 64506. Application can also be emailed to barmann@nwmissouri.edu or faxed to (816) 364-5010.

**Criteria for Selection**

• Project shows innovation and will provide enhanced learning opportunities for students.

• The project need is identified and tied to site, district, or state goals.

• Goals and instructional plans are clearly outlined.

• Timeline for implementation and completion is clearly outlined.

• The number and description of students who will benefit is included.

• Potential exists for replication/sharing with others.

• Budgets are clear, realistic, and not a duplication of existing resources.

• **Please complete application thoroughly in order to be considered!**

**Timeline**

March 9, 2015: Grant application is DUE.

April 2015: Grant winners are notified.


TBD by Grant Winner: Mid-Project progress report is DUE

TBD by Grant Winner: Project completed
2014-2015
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Name: ____________________________________________________________

School District & Building: _________________________________________

School Street Address: _____________________________________________

School City/State/Zip Code: ________________________________

School’s Federal Tax ID#: _________________________________________

Position: _________________________________________________________

E-mail: __________________________________________________________

Work Phone: _____________________________________________________

Home or Cell Phone: _____________________________________________

Project Title ____________________________________________
(This title will be used in media releases and other Northwest publications.)

Grant Amount Requested: ____________________

I accept the obligation, should my grant be awarded, to document the project by
submitting a mid-project progress report accompanied by photographs of students
engaged in the grant project. I will also speak with the media and/or be photographed
for print or online publications Northwest may produce.

Applicant Signature: _____________________________________________

Date: ______________

I support this grant application and certify that it is consistent with site, district, or
state goals and not a duplication or replacement of site or district resources.

Principal/Administrator Signature: ________________________________

Date: ______________
Project Title: __________________________________________________________

Elementary School: _____ Middle School: _____ High School: _____ Other: _____

1. **Describe your project** by explaining how you plan to use thoughtful, innovative and creative ways to provide enhanced learning opportunities for students. Demonstrate that your goal(s) is measurable, realistic and clearly stated.

2. **Describe your instructional plan** by listing instructional objectives, student outcomes, and explaining how your plan is aligned with your curriculum.

3. **Provide a timeline** by giving specific start date, mid-project progress report date, and completion date for your activity.
4. **Provide the approximate number** of students involved.

5. **Explain how you will assess** the success of this project.

6. **Itemize the specific items in your budget.** Present a line item budget for all requested funding. If the project total exceeds $500, list other sources that will help fund your project.

**TOTAL AMOUNT REQUESTED:** ________________