Welcome to Horace Mann Laboratory School
3rd–4th Grade
Multi-Age Classroom

BEARCAT Expectations
B = Believe in YOURSELF
E = Everyone has a VOICE
A = Always do your PERSONAL BEST
R = Respect Others
C = Collaborate, Collaborate, Collaborate
A = Achieve GREAT Things
T = TEACH Others
S = Show SPORTSMANSHIP

Horace Mann 3rd/4th Specials Schedule
M. T. W. Th. F. = Recess 10:00–10:30
M. W. F. = PE 11:30 – 12:00
M. T. W. Th. F. = Lunch 12:00 – 1:30
M. W. F. = Music 2:00 – 2:30
T. Th. = Art 1:30 – 2:15

*Students will need to keep a clean pair of tennis shoes in our classroom for PE.
*Please send your child to school with appropriate shoes for daily recess.

Mrs. Andrea Mason
almason@nwmissouri.edu
2015–2016
Workshop Format for Reader’s, Writer’s and Math Workshops

*Whole group mini-lessons: Supports strategy instruction, content lessons, and modeling of expectations.

*Conferring/Composing: Individualized instruction/differentiated instruction by practicum teachers, classroom teachers with 1 on 1 observations and daily conferences.

*Small Groups/Invitational Groups: Work within small groups on grade level content areas, building skills and content knowledge.

*Reflection: Whole group discusses the academic values of what was taught/learned by the students.

3rd/4th Daily Schedule 2015-2016

*7:40: Student Arrival
*7:50: School Starts/Announcements
*7:55 } 10:00: Reading/Language Arts Practicum } Reader’s Workshop
*10:00 } 10:30: Recess
*10:30 } 11:30: Writer’s Workshop
*11:30 } 12:00: MWF PE; T TH Read Aloud
*12:00 } 12:30: Lunch
*12:30 } 2:00: Content Practicum } Math Workshop, Science, Social Studies
*1:30 } 2:15: T TH } Art
*2:00 } 2:30: MWF } Music
*2:30 } 3:10: Daily Language Review/ Spelling City/ Math Facts Practice
*3:15: Dismissal

*Graduate Assistant Schedule:
Tonya Ickes 8:30 } 12:30
_________11:30 } 3:30

*This schedule will sometimes change to accommodate field trips, practicum needs, etc.
**Classroom Information**

**Newsletter:** I will be sending our class newsletter via email. These will be sent home on Fridays. If you do not receive an electronic newsletter, please contact me.

**Library:** I will be scheduling our Library visit for separate times for each grade level. I will plan on having 3rd Grade attend on Tuesday’s from 11:30 - 12:00, and 4th Grade attend on Thursday’s at the same time. 3rd & 4th grade students can check out 3 books.

**Computers:** Each student will receive a laptop to take home on a daily basis. They will also receive a backpack and an extra charger. I ask that you help your child remember to charge their computer every night. We use the computers throughout the day, and if they are not charged, your child will miss out on the activity. I will have a charging station at school; but oftentimes, computer work is completed in various locations in our classroom and in Horace Mann.

---

**Classroom Information Continued**

**Homework:** Our homework is mostly computer based. We have agendas this year, so make sure to check them each evening. My expectation is that you write your initials after each activity is completed. There are typically 3 activities: Math Concepts, Language Arts Concepts and Spelling City. Each week, we will send home spelling words via a paper copy, however, their spelling words are already entered in the Spelling City website.

**Websites:** I am the administrator of your child’s computer, therefore, I am the only person who can add a website to their favorites. I have already pre-programmed several websites with passwords, and those will basically be the homework websites. Throughout the year, I will be adding or deleting based on the needs of our students.

*****IMPORTANT***** Your child should only be on the computer for 30 minutes or less each evening. I pick activities that only take 3 to 5 minutes per game/activity, I play them myself to check time, etc.
Parent Volunteers

If you would like to volunteer to help out in our classroom, please email me to let me know of available times. With a multi-age classroom, our adult to student ratio will be wonderful. We will have practicum students, as well as observation students for both grade levels. However, the work load will be increasing as well, so any help would be appreciated. I can either set up a time in our classroom for you, or I can send things home with your child.

Field Trips: There are required field trips for 4th grade that they will need to attend. These consist of “Missouri Day” and “Conservation Day.” I will schedule trips for 3rd grade, and hopefully a couple for the combined classes. I will keep you informed as to any information that pertains to field trips in advance.

Information about Mrs. Mason

“I’ve been an educator for 26 years

“I attended NWMSU and have a BS in both Elementary Education and Early Childhood

“I attended Baker University where I received an MA in Elementary Education and a Certification in Elementary Administration

“I taught kindergarten for 21 years in Liberty Public Schools

“I lived in Bonita Springs, Florida, for 2 years and taught 1st Grade and became the Reading Coach for Pre-K through 5th grade Students

“My husband, Sam Mason, is the Sales & Underwriter for KXCV on campus, and is the PA announcer for Bearcat Basketball

“We have 3 daughters, Emily, Katey and Natalie. Emily is an Interior Designer in Overland Park, Katey is a Junior at NW majoring in Graphic Design, and Natalie is a Freshman at MHS and is a JV Cheerleader for the Spoofhounds

“I aspire to be the best instructor that I can be by helping your child do and be their personal best