

# NWMSU Greek Life

## Roster Review and Changes Policy

Effective Spring Semester 2007

### Roster Review

- Rosters will be issued to chapters for review at the first Presidents Roundtable of each semester, the Presidents Roundtable nearest midterm and the final Presidents Roundtable of each semester.
- Rosters will be due 48 hours after the chapter meeting directly following the meetings listed above. (wednesday following the roundtable for fraternities, thursday for sororities)

### Roster Changes

- The following changes may be made to chapter rosters: chapter status, 919# phone number, academic major and housing type.
- Changes in chapter status can be made the semester following initiation for new members or associates.
- Changes in chapter status can be made the semester following graduation or transferring of schools.
- Members can only be removed mid-semester if they are terminated from chapter membership, deactivation, withdrawal or expulsion from NWMSU.

### Additional Guidelines

- No rosters changes will be accepted after deadline for review and change.
- It is the sole responsibility of each chapter to ensure the accuracy of their roster.
- All members must be listed on the chapter roster.

### Any violation of this policy may result in disciplinary action:

First Offense: Written warning in respective council minutes

Second Offense: Written warning submitted to chapter president and chapter advisor

Third Offense: Charge filed with IFC or Panhellenic Judicial Board for non-compliance \*

Forth Offense: Monetary fine issued payable to Greek Life office (fine issued will be based on violation and will never exceed \$50)

\*If step three does not apply (chapter does not participate in Greek council) a monetary fine will be assessed.

Any deviation from this policy should be discussed with and approved by the Greek Advisor prior to any reviews or changes.