

RECOGNITION POLICY

Recognition of Student Organizations

1. Organizations may become recognized by petitions the Committee on Organizational Affairs and following the Organization Recognition Policy.
2. Recognized organizations must follow the guidelines in the Organization Recognition Policy in order to maintain recognition.

Application Procedure

1. Organizations that wish to become recognized must obtain a Student Government Organization Recognitions Form, which is available in the Student Government Office.
2. The application must be received by a student government official, who shall date and initial it.

Requirements

1. Organizations must have a sponsor who is a full-time member of the Northwest faculty, staff, or administration.
2. Members must have at least a 2.0 cumulative grade point average on a 4.0 scale.
3. Organization must submit a constitution and /or bylaws (or request and exemption).
4. Organization must submit a list of officers and general members that includes local addresses, e-mail addresses and phone numbers.
5. Organizations must adhere to all University policies.

Student Senate Hearing Procedure

1. The chairperson of the Committee on Organizational Affairs or his/her designee shall report on all requests of organizations to become recognized. If the committee is recommending recognition of an organization, the report should include a motion to recognize it. If the committee is recommending that no recognition be granted, no motion should be presented.
2. The motion made by the committee shall be subject to amendment according to Student Senate policies and parliamentary procedure. Following a recommendation by the committee not to recognize an organization, a motion for recognition by an individual shall be in order.
3. Following a motion to recognize a student organization and debate on that motion, Student Senate shall vote to recognize or not to recognize the organization.
4. Representatives of the organization requesting recognition shall be present at the Student Senate meeting when the recognition is debated and voted on.
5. Senators making a motion or debating about the recognition of an organization of which they are members, must make their membership known to Student Senate.

Rights of Recognized Organizations

1. Use of any meeting rooms on campus, free of charge.
2. The right to request posting privileges on University posting bulletin boards.
3. The right to request permission to perform sidewalk chalking.
4. The right to request funds from the Student Senate Committee on Organizational Affairs.
5. The right to request a listing of the organizational database.
6. The right to officially endorse or campaign on behalf of candidates in SGA and Student Government elections subject to the Student Government Elections and Campaigning Policy. Organizations not adhering to the aforementioned policy may lose all rights granted by this policy for a period of one academic term.

Update Forms

1. Organization must submit an update form by the deadline established by the Committee on Organizational Affairs.
2. Organization that do not submit an update form during the Spring trimester by the deadline will lose those rights granted to them in the Organization Recognition Policy. All rights will be reinstated upon submission of an update form except for Student Senate funding, which shall be withheld the remainder of the academic term.
3. Organizations that do not submit an update form will lose their status as a recognized organization. The organization may be reinstated upon written appeal to the Committee on Organizational Affairs.

Organizational Name/Purpose Changes

1. If an organization wishes to change its name or purpose it must fill out the appropriate application available in the Student Senate office.
2. Name changes an/or purpose changes shall be granted upon approval but the Committee on Organizational Affairs. Purpose changes will require recognition as a new organization.