

# **Greek Week 2009**

(Revised January 15, 2009)

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# Section I

## General Policies

- A. All matters before the Greek Week Committee of Delegates will be decided by majority vote. Each organization will have two votes.
- B. Inappropriateness to the theme, vulgarity, or basic poor taste in all areas of Greek Week will result in disqualification of the entry.
- C. All discrepancies must be submitted to the University Greek Week Advisor for consideration. The University Advisor will have the ultimate decision in all discrepancy rulings.
- D. All decisions made by the Greek Week co-chairs, secretary, advisor and the Greek Week Committee of Delegates are final.
- E. List of committees:
  - P.R. (Marketing/Media)
  - Philanthropy/ Community Service
  - Special Events
  - Recreation Night
  - Olympiad
  - Judges
  - Fundraising
- F. Alcohol:

Northwest does not condone the use of alcoholic beverages during any student event. Any violation or disruption during Greek Week activities related to the use of alcoholic beverages will be reported to the Greek Week co-chairs and advisors, and disqualification will be considered for the organization involved. In addition, the violation will be reported to the Assistant Vice President to determine if disciplinary action is warranted.
- G. Greek Week Leadership consists of Co-Chairs, Secretary, and committee chairs. Greek Week Leadership reserves the right to resolve any matters considering Greek Week, when there is not adequate time to consult with the Greek Week committee of delegates.
- H. Greek Week Co-Chair elections will be held after applications have been reviewed to ensure that all qualifications are met. Each co-chair applicant will be afforded a three minute speech. The Greek Week delegation will be given time to pose questions to the candidates. Each organization represented is allowed to vote for two individual candidates to serve as co-chairs. Following the election of co-chairs the remaining applicants can run for secretary. Secretary will be decided by a majority vote of all organizations present. There must be at least 7 organizations present to have quorum.
  - 1. Qualifications for the Co-Chair and secretary position are: 2.75 grade point average, status as an initiated member in good standing with their chapter, a second year Greek, must disaffiliate during planning process and Greek Week events, and will be required to have some budgetary responsibility.
  - 2. The secretary is responsible for providing a meeting agenda, minutes and paper minutes in instance of no meeting.

- I. Committee chairs will be nominated from each chapter, and are required to attend committee planning meetings and events. The committee chairs can be first year Greeks, and they must be in good standing with their chapters and have a 2.5 cumulative GPA. The Committee chairs can not represent their chapters as co-chairs, committee chairs, or organizational representatives.
- J. Four Committee members will be nominated from each chapter, and are required to attend committee planning meetings and events. The committee members can be first year Greeks, and they must be in good standing with their chapters and have a 2.5 cumulative GPA. They cannot represent their chapters as co-chairs or committee chairs. Committee members may represent their chapters as organizational representatives.
- K. There will be no substitutions for committee members or chairs if they are incapable of fulfilling the committee requirements. A replacement will be chosen by the Greek Week Co-Chairs, Secretary and advisor and the organization will lose points if their committee chair is unable to fulfill their responsibilities. A delegate must have a sub for every meeting missed and can only miss a maximum of two meetings, or the chapter will fail to receive points.
- L. All materials that require submission must be turned in to the Office of Campus Activities Office by 5pm of the day they are due.
- M. All participants must be affiliated with their respective organization.
- N. If an organization is disqualified from any event during Greek Week, no points will be awarded for that event.

## **Section II Fundraising**

- A. Committee Chair Expectations:
- B. General Policies:
  - a. The fundraising chairs should raise at least \$400.00 prior to the start of Greek Week to go toward the Greek Week budget.
  - b. Two events must be done each year to help fund-raise for Greek Week.

## **Section III Games**

- I. General Policies
  - a. Is in charge of planning a recreation night.
  - b. Brackets are required.
  - c. Chairs must meet regularly with committee.
  - d. 80% of chapter attendance and all event participants are required for full participation points.

## **Section IV Olympiad**

### General Policies

- a. Is required to plan Olympiad.
- b. Chairs must meet regularly with committee.
- c. 80% of chapter attendance and all event participants are required for full participation points.

## **Section V Judges/ Awards**

### General Policies

1. Supply a manila folder containing instruction sheet, ballot, check sheet, supply a lapboard, flashlight, and pencils.
2. Show judges may bring their spouses or family members.
3. Six judges are needed, minimum and maximum.
4. Sponsors, alumni, and or family members of student organizations competing in Greek Week are not eligible to judge.
5. Judges should be approved by the Exec Board 2 weeks prior to the event. Substitutions should be cleared through the advisor.

### Awards

1. Facilitate the application and judging process for Lifetime Achievement Award. Receiving nominations from each chapter, sending applications to nominees, and appointing a judges committee.
2. Assist in planning the Greek Awards ceremony with Order of Omega, dividing reservation, program, and other obligations.
3. Printing certificates for awards and ordering trophies.

## Section VI Philanthropy/ Community Service

### General Policies

1. Two events, one community service, one philanthropy are required. Committee chairmen who are willing to organize additional events may do so at the discrepancy of the Greek Week co-chairs.
2. All money raised at all philanthropy events goes to the philanthropy being supported that year.
3. The community service event must contribute to the Maryville community at-large. Utilizing the opportunity to give back to Maryville as a community of Greeks.
4. Points will be awarded for CS and Philanthropy events based on approval by the Greek Week delegation.

## Section VII Public Relations

- A. Expectations
1. Post important dates and upcoming events on Channel 9, “Notices of the Day”, and in The Missourian. The Co-Chairs will provide a list of the important dates and events.
  2. Press releases submitted to Tony Brown.
  3. Greek Week insert in NW Missourian or Maryville Daily forum.
  4. Help plan the Greek Awards ceremony with Order of Omega.
  5. Decide Lifetime Achievement awards
    - a. Collect nominations from each chapter
    - b. Get applications out
    - c. Select judges
    - d. Conduct interviews
    - e. Order trophies/plaques
- B. Greek Week P.R.
1. Appoint committee member to serve as Greek Week Photography, collecting pictures from all events for slide show and submission to University Relations, University Paper, and Panhel/ IFC recruitment directors.
  2. Create slide show for Awards Night, must be approved by Greek Week advisor.
  3. Responsible for Greek Week t-shirt and also t-shirts and posters with Greek Week executive committee.
- C. Newspaper Handouts
1. Work with Maryville Daily Forum/ NW Missourian to create to create the community hand out.
  2. All participating Greek groups are responsible for selling their own advertisements. The PR chairs are responsible for ensuring that all ads are confirmed at least one month before printing.
- D. Campus-wide P.R. Event
1. PR Chairs and Committee are responsible for organizing one campus-wide PR event.

2. The event must be open to everyone on campus and collaboration with a non-Greek campus entity is encouraged.

## Section VIII

### Special Events

#### A. *Greek Sing*

1. Rules and Regulations:
  - a. Inappropriateness to the theme, vulgarity, basic poor taste, references to alcohol and drug use, sexual innuendos, and the use of personal names will result in disqualification.
  - b. The presentation must be presented exactly as the final draft was submitted. This includes music. Not complying with this will result in disqualification.
  - c. All props (signs, musical instruments, sunglasses, etc.) must be approved by the Exec Committee when final draft is submitted, with a prop being defined as any item used in the performance. Any props used that are not approved will result in disqualification.
  - d. Each organization will be allowed no more than 10 minutes to perform their Greek Song. Music will be turned off after the 10 minute mark.
2. Greek Song Checklist
  - a. Establish an order for the performance 2 weeks prior and communicate to chapters.
  - b. Confirm a section for judges to view all performances.
  - c. Compile two CDs that contain the organization's songs in order that they will be performed. These CDs are due when the final draft of the song is due.
  - d. The first draft of the song will be evaluated by the leadership team and advisor. Any vulgarities, distasteful language, or inappropriate reference to fellow Greek organizations or non-Greek students will be subject for removal. If disagreements occur to Greek Week representative body will be allowed to discuss and vote to permit controversial lyrics.
  - e. A copy of the lyrics will be provided to all judges.
  - f. A copy of the lyrics will be provided to the Greek Week leaders and advisor to confirm consistency to agreed upon lyrics.
  - g. Music and Props must be turned in by the appointed date, if turned in late and used during performance; organization will automatically lose 25 points.
  - h. Music and Props that have **not been** turned and are used during performance, organization will automatically be disqualified.
3. Greek Sing Night
  - a. Greek Week Exec members and Events planning co-chairs are not eligible to participate.

#### B. *Zeus and Hera*

1. Rules and Regulations
  - a. Candidates
    - i. Each organization is eligible to sponsor one undergraduate candidate.
    - ii. Candidates must hold a 3.0 cumulative GPA to be eligible for competition. An appeal to the executive board will be considered.

- iii. Greek Week Exec Board and all committee Co-Chairs are not eligible for candidacy.
- b. All talents (in writing) and music must be submitted and approved by the Exec Board and advisor. **MUST BE DESCRIPTIVE!!!**
- c. Candidates will be disqualified and not judged if they use foul language, slander, references are made regarding alcohol, drugs, or sex. All candidates should remain supportive of the entire Greek community and espouse the values of Greek unity, or it will result in disqualification.
- d. Zeus and Hera will be selected by a panel of judges, arranged by the judges committee.
- e. If any candidates are believed to be under the use of alcohol or drugs during the event, they will be immediately disqualified, their chapter will not receive points, and they may be reported to the Assistant Vice President to possibly face disciplinary sanctions.
- f. The events planning committee will arrange for entertainment following the program while judges scores are processed.
- g. Zeus and Hera will serve as the Masters of Ceremonies for Greek Song, will kick-off the Olympiad, will be recognized at the Greek Awards and are expected to wear the attire of Greek Gods to all events.

### **C. Creative Competition- (Flag Competition & Recycled Art)**

- A. Rules & Regulations
  - a. Recycled Art
    - i. Must be made solely out of recyclable material
    - ii. Any alcohol related product showing will result in disqualification
    - iii. Only non-recyclable material in art can be tape, paint, string, and glue that is minimally used to hold art together
    - iv. Must fit on 3 foot by 3 foot piece of plywood
    - v. End of judging day each organization must break down display in order to be recycled
    - vi. Breakdown time will be 5 p.m. of the last day of Greek Week  
\*Friday\*
  - b. Flag Competition
    - i. Flag must be done on a pillow case sized fabric (Max 21" x 40")
    - ii. All ideas for the flag decorations must be submitted when the entry is placed
    - iii. Must be coated with flame retardant spray
    - iv. Ideas not submitted and/or approved are automatically disqualified

## Section IX Points

1. Olympiad
  - a. 80% Chapter Attendance and Event Participants show: +25 Points
  - b. Other Prizes Awarded
2. Rec-Night
  - a. 80% Chapter Attendance and Event Participants show: +25 Points
  - b. Other Prizes Awarded
3. Flag:
  - a. Participation: Automatic 10 Points (Max 50 Points)
  - b. 1<sup>st</sup> Place: +40 Points
  - c. 2<sup>nd</sup> Place: +30 Points
  - d. 3<sup>rd</sup> Place: +20 Points
4. Greek Song:
  - a. Participation: Automatic 50 Points (Max 100 Points)
  - b. 1<sup>st</sup> Place: +50
  - c. 2<sup>nd</sup> Place: +40
  - d. 3<sup>rd</sup> Place: +30
5. Recyclable Art:
  - a. Participation: Automatic 10 Points (Max 50 Points)
  - b. 1<sup>st</sup> Place: +40
  - c. 2<sup>nd</sup> Place: +30
  - d. 3<sup>rd</sup> Place: +20
6. Zeus and Hera:
  - a. Participation: Automatic 30 Points (Max 50 Points)
  - b. 1<sup>st</sup> Place: +20
  - c. 2<sup>nd</sup> Place: +15
  - d. 3<sup>rd</sup> Place: +10
  - e. "Miss Congeniality": Gift Card
  - f. "Top Talent": Gift Card
7. Philanthropy Participation (Max 50 points)
  - a. Throughout Greek Week an organizations percentage of attendance is based on the number of members that attend each individual philanthropy event. For example if a member attends a philanthropy event on Monday the chapter will receive points for only that event regardless of how many other events that member attends throughout the week. This is meant to ensure that all chapter members are doing their part toward philanthropy, not just one person.
    - i. 100%-80% participation = 50 pts
    - ii. 79%-60% participation = 40 pts

- iii. 59%-40% participation = 30 pts
- iv. 39%-20% participation = 20 pts
- v. Less than 20% participation = 10 pts
- vi. 0% participation = 0 pts

8. Leadership/ Involvement

- 1. Co-Chair Secretary 15 pts. Per org.
- 2. Committee Chairs 5 pts. Per chair
- 3. Committee Members **3 pts.**  
Per member/per chapter—total of 15 pts. available
- 4. Organizational Representative Attendance 2 pts.  
Per meeting/rep/org (4 per meeting)
- 5. Submission of Paperwork

Participation Scale

- 100%-80% participation = 25pts
- 79%-60% participation = 20pts
- 59%-40% participation = 15pts
- 39%-20% participation = 10 pts
- Less than 20% participation = 5 pts
- 0% participation = 0 pts

Total points possible for Greek Week 2009 (350 pts)

Extra Points

- 1. Organizations with members acting as Co-Chairs and Secretary will receive 15 points.
- 2. Organizations with members acting as Committee chairs will receive 5 points per chair. These points will only be awarded if the member has missed no more than 2 meetings.
- 3. Each meeting that an organization has 2 representatives attending will receive 5 points towards their supremacy points.
- 4. Organizations are required to send 4 committee members and will receive 2 points for each committee member who misses no more than two committee meetings/ events.
- 5. Organizations are allowed to miss two meetings and substitutions are allowed for those meetings.
- 6. Excessive noise during Zeus and Hera and Greek Sing will lose 1 point per violation.
- 7. Obscenities during any of the Greek Week activities as decided by Homecoming Executive Board will lose 50 points.

Note on Judging:

- o The points listed above are the total number of points your organization can receive. The judges are not required to give out the maximum number of points and there will be no curving of points. Each judge will have the opportunity to award the maximum number of points. In each entry, your total score from all of

the judges will be added up, and then divided by the number of judges. The organization with the highest score automatically wins that competition, and that is the total number of points the respective organization wins.

○ **Example:**

Judge 1: 84  
Judge 2: 92  
Judge 3: 78  
Judge 4: 89  
Judge 5: 94  
Total: 437

**Drop high and low score (94, 78)**

**TOTAL: 265 divided by 3 equals 88.3 – this is the number of points received for the entry.**

\*Note: In the event that there are multiple decimal places in the averaged number, the number will be rounded to the thousandth decimal place.