

**Fiftieth Faculty Senate  
Northwest Missouri State University  
Full Senate Meeting Minutes**

**November 15, 2023**

**Members in Attendance:**

Rob Voss, Kristi Alexander, Jill Baker (secretary and alt. for Ashley Strickland), Brett Chloupek, Elyssa Ford, Giselle Greenidge, Ajay Bandi, Araceli Hernandez Gonzalez, Tony Olson, Devlin Scofield, Csilla Tasi, Jeff Bradley, Mike Miller, Johnny Chuang, Mabelle Skinner, Aziz Fellah, Trevor Meyer, Kristi Alexander, Jenni Wall

**Members Absent:**

Richard Black, Rhonda Beemer, Ashley Strickland

- **Call to Order**
  - Vice President Voss called the meeting to order at 3:31 p.m.
- **Approval of Agenda**
  - **Motion to approve Senator Olson/Second by Senator Miller** The agenda was approved unanimously.
  - **Approval of Minutes Senator Olson/Second by Senator Miller** The minutes were approved with one abstention.
- **Special Guests**
  - None
- **Reports:**
  - **Provost Report (Dr. Hooyman)**
    - Dr. Hooyman reported that the syllabus changes to split the syllabus has been completed. The template has been uploaded into Canvas and the CITE office will load it into every Canvas site. As of Spring 2024, the new format will be used.
    - The Grievance Reference Guide is completed and uploaded to MyNorthwest.
    - The inauguration for the President is on April 19, 2024. Dr. Tatum has requested that classes not be held during the Inauguration after 12:00 p.m.
  - **Human Resources (Krista Barcus)**
    - Ms. Barcus reported that open enrollment meetings have been held to learn about each of the plans as open enrollment remains open until November 17.
    - The Employee Engagement Survey results will be given to the NLT in December. Human Resources will have focus groups and will discuss the results and track the actions taken as a result of the data.
    - W-2s can be delivered more quickly if employees sign up electronically through CatPaws.
    - Ms. Barcus indicated that the treats and cards had been provided as a thank you by her and Dr. Hooyman.
  - **Senate President (Dr. Rob Voss)**
    - Vice President Voss reported that course evaluations are live and faculty are encouraged to remind students to complete the evaluations.
    - Santa For Seniors tree is available in the main lobby of the Administration Building.
    - Due to proposal needs, a Faculty Senate meeting will be held on December 6 during finals week. Please plan accordingly to attend.
    - A celebration for the 50th celebration of Faculty Senate is under consideration.
    - Faculty can submit outcomes whenever students have met those outcomes.

- Staff Council has a scholarship available which may be impacted by the institution moving toward a cashless system.
- Events coming from the Office of Diversity, Equity and Inclusion: ‘Gather’ is the film being shown on 11/15 for Native American History Month, a meeting about Land Acknowledgement on 11/16, a Multicultural Graduation Celebration on 12/1, and GradFest will be held on 12/7.
- Diversity and Inclusion is considering a Women of Color engagement group to determine how such a group may benefit individuals on campus.
- Discussion about Sodexo was entertained during the Staff Council meeting and Dr. Rose Viau asked if individuals speak to her directly regarding Sodexo issues so that she can track them and make sure changes are being made.
- Discussions were held regarding printing and parking fees for students.
- **Academic Petitions (Dr. Miller)**
  - Senator Miller reported that the committee met last week. The committee heard eighteen petitions. Meeting time will change to 3:30-5:00 in the spring semester.
- **Academic Appeals (Dr. Greenidge)**
  - Senator Greenidge reported that there are no appeals at this time.
- **CDR (Dr. Meyer)**
  - Senator Meyer reported that CDR reviewed proposals at the last meeting and will meet again next week ahead of looming proposal deadlines. The CDR committee will meet during finals week to hear approximately 40 petitions. Senator Meyer indicated that there are many user errors coming through.
- **DCM (Dr. Hill)**
  - Senator Hill reported on the ongoing confusion with the Humanities section on the degree audit. Dr. Steiner has indicated that the degree audit could be amended to say “Global Experiences” as it previously had been labeled. DCM will take up the conversation.
- **Assessment (Dr. Fellah)**
  - Senator Fellah reported that the committee will meet again on November 30.
- **Teaching and Learning (Dr. Gallaher)**
  - No report
- **Academic Integrity Panel (Dr. Scofield)**
  - Senator Scofield reported that the committee does not have any current cases. The next meeting is December 6.
- **Faculty Welfare and Budget (Dr. Ford)**
  - Senator Ford reported that the committee met to discuss the Faculty Grievance Reference Guide and sent the guide to HR to post. The committee is looking at a more formal and robust Faculty Grievance Policy which will go through the formal process to have the policy codified through the Board of Regents.
  - The committee has invited Vice President of Finance Stacy Carrick and Human Resources Director Krista Barcus to their next meeting to discuss salary bands.
- **Legislative (Dr. Chloupek)**
  - Senator Chloupek reported that the committee has not met.
- **COTE, Graduate Council, Research, IRB, Animal Welfare, University Seminar**
  - No Reports
- **Old Business**
  - None
- **New Business**

- Proposals

- Motion to bundle the proposals by Senator Olson/Second by Senator Ford. Yay- 16 Nay-0 Abstention- 1 Motion passes.
- Motion to approve the bundled proposals by Senator Olson/Second by Senator Chuang. Yay- 16 Nay-0 Abstention-1 Motion passes.

ID #	Initiator	Number	Type	Name
1	Ethan Bottone	123-32-14	New Program	<a href="#">Sustainability Minor, 24 hours</a>
2	Ethan Bottone	123-32-12	New Program	<a href="#">Geographic Information Science Major, 39 Hours Minor Required</a>
3	Ethan Bottone	123-32-13	Change Program	<a href="#">Geography Major, 39 Hours: B.S. - Minor Required</a>
4	Kamala Tabor	123-46-02	Change Program	<a href="#">Criminology Comprehensive Major, 63 hours Minor Required</a>
5	Jessica Gracey	123-34-10	Change Program	<a href="#">Political Science Minor, 24 hours</a>
6	Ethan Bottone	123-32-15	Change Program	<a href="#">Geography Minor, 24 hours</a>
7	Kamala Tabor	123-46-03	Change Program	<a href="#">Criminology and Criminal Justice Minor, 24 hours</a>
8	Jessica Gracey	123-34-09	Change Program	<a href="#">Political Science Major, 36 hours: B.A.—Minor Required</a>
9	Jessica Gracey	123-34-08	Change Program	<a href="#">Political Science Major, 45 hours: B.S.—Minor Required</a>
10	Jessica Gracey	123-34-07	Change Program	<a href="#">Political Science Comprehensive Major, 66 hours Minor Required</a>
11	Jesse Lane	123-32-06	New Course	<a href="#">GEOG 32420 Sustainable Economic Development</a>
12	Kamala Tabor	123-46-01	New Course	<a href="#">CRIM 46-317 Contemporary Issues in Criminal Justice</a>
13	Jessica Gracey	123-34-05	Change Course	<a href="#">POLS 34497 Research Seminar in Political Science</a>

- Items from the Floor
  - None

Motion to adjourn by Senator Ford /second by Senator Olson.

Vice President Voss adjourned the meeting at 4:26p.m.

Respectfully Submitted by Jill Baker, Faculty Senate Secretary