University Supervisor Assessment Checklist

Below is the list of the assessment responsibilities that a university supervisor will need to fulfill.

TK20

1. Field Experience Binder (each placement)
   a. Yes/No FE Form (one, to indicate whether the student and cooperating teacher have completed all of their forms in that binder)

2. Final Field Experience Binder (one for each teacher candidate)
   a. MEES First Teacher Candidate Formative Assessment FE*
   b. MEES Second Teacher Candidate Formative Assessment FE*
   c. MEES Third Teacher Candidate Formative Assessment FE*
   d. MEES Fourth Teacher Candidate Formative Assessment FE*
   e. MEES Fifth Teacher Candidate Formative Assessment FE*
   f. Teacher Candidate Summative Assessment (one, end of trimester)
   g. Niagara Disposition (one, end of trimester)

3. Tk20 Surveys (near end of trimester)

ETS WEBSITE

1. Score MoPTA Task 1 (once student has uploaded each task). This will be completed on an ETS website, NOT in Tk20. This will not be a numeric score. Supervisors will only be able to give narrative feedback.

*NOTE: Five formative assessments will be completed for each teacher candidate throughout the semester during or after observations. Every item on the formatives will not need to be scored on each observation form, as supervisors will only be able to observe certain skills during each observation. For skills that are not observed, supervisors are asked to choose a “not observed” option on the formative assessment. By the end of the semester, all items on the formative assessments should have been observed and scored at least once.