Contents

1. TK20 Login.................................................................................................................................................. 2
2. View a Field Experience Binder ................................................................................................................ 6
3. Assess a Field Experience Binder ............................................................................................................. 7
4. Contact Information .................................................................................................................................. 9
1. TK20 Login

The username and password are the same as your Northwest email account. If your e-mail id is abc@nwmissouri.edu then your username is just “abc”.

** If you cannot login to MyNorthwest, try to reset your password at http://www.nwmissouri.edu/compserv/Passwords/changepasswords.htm If that doesn’t work contact the IT department at 660-562-1634.

You can access myNorthwest as follows:

1) Go to the university website- http://www.nwmissouri.edu/
2) Go to Connect and then click myNorthwest.

First login to myNorthwest
https://my.nwmissouri.edu/cp/home/displaylog in

Enter your username and password

The username and password are the same as your Northwest email account. If your e-mail id is abc@nwmissouri.edu then your username is just “abc”.

** If you cannot login to MyNorthwest, try to reset your password at http://www.nwmissouri.edu/compserv/Passwords/changepasswords.htm If that doesn’t work contact the IT department at 660-562-1634.
After logging into MyNorthwest, your screen will look like this.

Click on the TK20 logo on the top right side of the page. It is shaped like an apple.
Click on the Tk20 logo.
This is the home screen that appears after successful login.

There are many tabs, each with its own functions.
2. View a Field Experience Binder

Click “Field Experience” tab.

Click the link in order to access the binder.

The names of the student appears here.

Each pending binder will have a red flag in front of it.
3. Assess a Field Experience Binder

A screen appears after clicking the binder link.

The left side of the screen consists of student’s artifacts.

The right side of the screen contains your assessment instruments.

Name of the student appears here.

To see the student’s work, click on the appropriate tab and then the link to its respective artifact. The Student Teaching Schedule and Information Form includes the student’s schedule, which will be helpful when planning observations.

Click on the link to the assessment tool and complete all of its fields as required. The red flag indicates pending assessments.

*Content Supervisor only need to complete one MEES formative assessment.
HINT: You do not need to use the “grade” option at the bottom of this form.

You do not need to fill in all text boxes at the top of the page. Just score the student on the 0-3 scale items provided.

Click “Complete” at the bottom of the page when you have completed the assessment.

Once this form has been saved, please click the “submit” button on the binder main page.
4. Contact Information

First stop:
Consult Tk20 Information website (for Content Supervisors):
http://www.nwmissouri.edu/education/peu/tess/tk20/faq.htm

Second stop:
Contact us using the Tk20 email account: mam77@nwmissouri.edu

Third stop:
Finally, if no answer is heard back within two days, call Mike McBride directly at 660-562-1089.