Missouri School Leader Performance Assessment (MoSLPA)

Task Requirements

**Task 1: Problem Solving in the Field**

In this task, you will demonstrate your ability to address and resolve a significant problem/challenge in your school that influences instructional practice and student learning.

**Standards and Indicators Measured in This Task**

The following Missouri School Leader Standards represent the focus of this task. The evidence you submit must address and will be scored according to the following.

- Standard 1, Quality Indicator 2
- Standard 2, Quality Indicators 1 and 2
- Standard 3, Quality Indicator 3
- Standard 4, Quality Indicator 1
- Standard 5, Quality Indicator 1
What Do You Have to Do for This Task?

For this task, you must submit the following evidence.

1. Written Commentary of a maximum of 25,500 characters (approximately eight typed pages) that
   - responds to all guiding prompts
   - references your artifacts to support your written evidence
   - describes, analyzes, and reflects on the evidence

2. Seven different artifacts (a maximum of eight pages), including
   - one representative page of longitudinal data
   - one representative page of the research materials and resources you used to inform the development of the plan
   - representative pages of the plan (maximum of two). A sample template is provided, but candidates can submit a form of their own.
   - one representative page of a timeline
   - one representative page of communication with stakeholders
   - one representative page of student work
   - one representative page of an artifact of your choice that reflects any adjustments related to the implementation of the plan (e.g., meeting notes or e-mails to stakeholders)

How to Submit Your Evidence (Refer to the Submission System User Guide for details.)

- Upload your artifacts into your Library of Artifacts.
- Refer to the artifacts in your Written Commentary.
- Link the artifacts to your Written Commentary.

How to Compose Your Written Commentary
This task has four steps, each with guiding prompts to help you provide evidence that supports your response. Your response needs to address all parts of each of the guiding prompts.

- Step 1: Identifying a Problem/Challenge
- Step 2: Researching and Developing a Plan
- Step 3: Implementing the Plan
- Step 4: Reflecting on the Plan and Resolution

Please read the entire task before responding to any guiding prompts. Use the textboxes under the guiding prompts to compose your responses and link your artifacts.
Contextual Information

Overview:
Many factors can affect teaching and learning; these include the community, the school district, and/or individual school/classroom/student factors.

The information you gather about your learning environment will help provide perspective to the rater who will be scoring your submission.

This part of your submission will not be scored, but the information you include could have implications regarding your professional choices.

Your response must be limited to 1,500 characters (approximately one-half page typed). No artifacts can be attached to the Contextual Information textbox.

a. Describe your school district. Include relevant information about the ethnic, social, economic, cultural, and geographic factors affecting the district environment.

b. Describe your school. Include relevant information about the ethnic, social, economic, cultural, and geographic factors affecting the school environment that are different from those described in your response to Guiding Prompt A.

c. Provide an overview of your school’s faculty. Include relevant information such as the career stages, teaching styles, and diversity of the staff and describe leadership opportunities.

Enter your response in the textbox below.

Type your response here.
Step 1: Identifying a Problem/Challenge

This step allows you to demonstrate your ability to identify a significant problem/challenge.

Activity
In collaboration with your supervising building administrator, identify one significant problem/challenge connected to the school and/or school community and
- describe the impact that the problem/challenge has on instructional practice and student learning;
- use and explain how longitudinal data supports your choice of the problem/challenge; and
- describe the expected result if the problem/challenge is addressed and how the change will affect instructional practice and student learning.

Then respond to the guiding prompts below.

Textbox 1.1.1: Identifying the Problem

Guiding Prompts
a. Describe the significant problem/challenge you selected. What is the impact that the problem/challenge has on instructional practice and student learning? Provide examples to demonstrate the impact of the problem/challenge.

b. How did the longitudinal data you collected support your choice of a significant problem/challenge?

c. What result do you anticipate if the problem/challenge is addressed? How will the change affect instructional practice and student learning?

Enter your response in the textbox below.
Link a representative page of longitudinal data (maximum of one page) from your Library of Artifacts to the first sentence in your response.

Type your response here.
Step 2: Researching and Developing a Plan

This step allows you to demonstrate your ability to develop a plan to address a significant problem/challenge.

<table>
<thead>
<tr>
<th>Activity</th>
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<tbody>
<tr>
<td>Develop a plan that</td>
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<tr>
<td>• identifies research, school/district resources, and community/cultural influences to support the identification of a problem/challenge;</td>
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<tr>
<td>• includes specific goals and a timeline with specific steps that delineate critical colleagues’ involvement in the development of the plan;</td>
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<tr>
<td>• describes communication strategies to reach various audiences; and</td>
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<tr>
<td>• identifies an assessment to measure the plan’s effect on instructional practice and student learning.</td>
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Then respond to the guiding prompts below.

Textbox 1.2.1: Researching the Plan

**Guiding Prompts**

a. What research did you conduct and how did it influence the development of the plan?

b. What school and/or district resources did you use? Explain how the resources affected the development of the plan.

c. What school/community/cultural influences affected the development of the plan? Explain.

Enter your response in the textbox below.

Link a representative page of the research materials and resources you used to inform the development of the plan (maximum of one page) from your Library of Artifacts to the first sentence in your response.

Type your response here.
Textbox 1.2.2: Developing the Plan

<table>
<thead>
<tr>
<th>Guiding Prompts</th>
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<tbody>
<tr>
<td>a. Describe the plan you developed and identify the goals you hope to achieve as a result of the plan.</td>
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<tr>
<td>b. What is the timeline for each step of the plan? Provide a rationale for your choices regarding the timeline and steps.</td>
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<tr>
<td>c. Whom did you include to help develop the plan? Why were they selected and what roles did they play in the development of the plan?</td>
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<tr>
<td>d. What strategies did you use to communicate the plan to various audiences? Provide a rationale for your choice of strategies.</td>
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<tr>
<td>e. How do you intend to assess the results of your plan and its impact on instructional practice and student learning? Identify examples of student work that will demonstrate the impact on student learning as a result of the implementation of the plan. Provide a rationale for the choice of student work.</td>
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</table>

Enter your response in the textbox below.
Link representative pages of the plan (maximum of two pages) from your Library of Artifacts to the first sentence that discusses the plan.
Link a representative page of your timeline and steps (maximum of one page) from your Library of Artifacts to the first sentence that describes the timeline and steps.

Type your response here.
Step 3: Implementing the Plan

This step allows you to demonstrate your ability to implement and then analyze the effectiveness of the plan.

**Activity**
Describe and analyze the implementation of the plan by
- describing the actions taken to support the plan, the colleagues, and the communication strategies used to implement the plan;
- explaining the monitoring process used to assess the implementation of the plan including any adjustments made to the plan; and
- illustrating how the implementation of the plan addressed the problem/challenge and how it specifically improved instructional practice and student learning.

Then respond to the guiding prompts below.

**Textbox 1.3.1: Strategies**

**Guiding Prompts**

a. What actions did you take to support the implementation of the plan? Provide examples.

b. Whom did you include in the implementation? Why and how did you include them?

c. What communication strategies did you use with these individuals and why? What impact did these strategies have on the implementation of the plan?

Enter your response in the textbox below. Link a representative page of your communication with stakeholders (maximum of one page) from your Library of Artifacts to the first sentence in your response.

Type your response here.
**Textbox 1.3.2: Analysis**

**Guiding Prompts**

a. What criteria and methods did you use to monitor the implementation of the plan? Why did you choose them?

b. What adjustments did you make during the implementation of the plan? Provide a rationale for your adjustments.

c. How did the implementation of the plan address the problem/challenge? Provide examples to support your conclusion.

d. How did the implementation of the plan improve instructional practice and student learning? Provide examples from the student work sample to support your conclusion.

Enter your response in the textbox below.

Link a representative page of an artifact that reflects adjustments and/or results (maximum of one page) from your Library of Artifacts to the first sentence discussing the adjustments.

Link a representative page of student work (maximum of one page) from your Library of Artifacts to the first sentence discussing the student work.

**Type your response here.**
Step 4: Reflecting on the Plan and Resolution

This step allows you to demonstrate your ability to reflect on the effectiveness of the plan.

**Activity**

Reflect on the effectiveness of the plan by

- describing any changes you would make to the plan itself; and
- explaining how this process influenced your approach to future problem-solving situations.

Then respond to the guiding prompts below.

**Textbox 1.4.1: Reflecting on the Plan and Resolution**

**Guiding Prompts**

a. If you had the opportunity to implement your plan again, what changes would you make to the implementation process? Provide examples to support your conclusion.

b. How has what you have learned from the entire process of developing and implementing the plan influenced the way you will approach future problem-solving tasks?

Enter your response in the textbox below.

Type your response here.