The meeting was called to order by Joyce Piveral, Executive Secretary, with the following members present: Heidi Beatty (arrived prior to Agenda Item 5), Christine Benson, Jill Baker, Rod Barr, Jason Eggers, Max Fridell, Dan Gordon, Greg Haddock, Joe Kreizinger, Cheryl Malm, Michael McBride, Rena Smith, Shirley Steffens, Linda Sterling, Jennifer Wall, and Katie Whelan. The following members were absent: Leslie Galbreath, Ex Officio for Owens Library, and Nancy Zeliff, Ex Officio for Career Education. Public school representative Lori Snead was unable to attend.

Dr. Benson moved, seconded by Mr. Barr, to approve the agenda. The motion was unanimously approved.

The floor was opened for nominations for the office of Chairperson. Dr. Wall nominated Jill Baker. The nomination was seconded by Mr. Barr. Mr. Barr moved, seconded by Dr. Fridell, to cease nominations. The motion to cease nominations was unanimously approved. Ms. Baker was elected by acclamation.

The floor was opened for nominations for the office of Vice Chairperson. Dr. Fridell nominated Rod Barr. The nomination was seconded by Dr. Benson. Dr. Kreizinger moved to cease nominations. The motion to cease nominations was seconded by Ms. Baker and unanimously approved. Mr. Barr was elected by acclamation.

**P-12 School Representatives Reports/Updates**

Mr. Eggers reported that the school year is off to a good start. The secondary principal organization met yesterday, and he has been selected as president of MASSP.

The schedule of meetings for this school year has been set for 3:30 p.m. on October 10, 2013; November 14, 2013; December 5, 2013; January 16, 2014; February 13, 2014; March 13, 2014; and April 3, 2014. The schedule may need to be adjusted or a special meeting called due to submission of proposals for the undergraduate catalog.

A policy statement for purchasing a subscription to Tk20 is needed for non-degree seeking graduate students. There was discussion about the language that was needed in this statement. This policy will be included in the PEU Handbook and Graduate Catalog. Dr. Benson moved, seconded by Dr. Kreizinger, that we place this policy statement in the catalog and accept it as Northwest policy pending the revisions. Dr. Benson withdrew her motion, and this was accepted by Dr. Kreizinger. Mike McBride will redraft this policy statement and present it at our next meeting.

It is going to be clarified in the catalog that education minors only lead to certification if you are working towards an education major. Rod Barr will bring this to the attention of the Chairs Council.

The Dean’s Impact Statement has had questions (1.7a & 1.7b) changed to address market demand. This should accompany new proposals involving course, program or degree requirement changes.
Director of Teacher Education Report

We are participating in eMINTS training. Sue Wood, Alisha Francis, Jolaine Zweifel, and Rod Barr are receiving this training. We will be implementing this into our curriculum and will bring faculty together in October to discuss this. This will need to be incorporated with the Teaching and Learning Center.

The letters from DESE were shared that address important information about changes to assessments and GPA requirements. This information is being disseminated to students. The new content assessment replacing the Praxis II will begin in September 2014. It is important that candidates download and save a copy of their Praxis II scores for their professional certification documentation. It was noted that the information from DESE on the costs of the tests does not include the sitting fee for the tests. The Missouri Educator Profile (MEP) is being deployed in Secondary Teaching Practicum I (61-260) and Reporting Pupil Progress (62-301). It will also be given as a mid-program assessment in Secondary Teaching Practicum II (62-360) and Content Teaching in the Elementary School (62-420). The cut scores for the Missouri General Education Assessment (MoGEA) have not been set yet. A pilot of the Missouri Pre-service Teacher Assessment (PTA) is being conducted. They are in the process of formulating the PTA which will be replacing the TWS. The PTA includes a video portion to be scored outside our institution.

Joyce Piveral, Executive Secretary

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