The meeting was called to order by Kristi Alexander, Vice Chairperson, with the following members present: Jane Andrews, Barbara Crossland, Max Fridell, Jennie Lamb, Terry Lovelace, Max Ruhl, Frances Shipley, Steven Shively, Michael Steiner (arrived during Agenda Item 3), Nick Tones, Tim Wall (left during Agenda Item 3), and Nancy Zeliff. Rod Barr, Booth College of Business and Professional Studies; Robert Frizzell, Ex Officio for Owens Library; Joe Kreizinger, College of Arts and Sciences; Amanda LaRue, Graduate Student Representative; Patricia Lucido, College of Arts and Sciences, were absent. Public school representatives Michelle Corson and Linda Gray-Smith were unable to attend. Joyce Piveral and Matt Symonds were also present.

Dr. Fridell moved to approve the minutes of the February 15, 2007, meeting. The motion was seconded by Dr. Lovelace and unanimously approved.

Dr. Lovelace moved, seconded by Dr. Crossland, to approve the agenda. The motion was unanimously approved.

Matt Symonds was present as a representative of the Assessment Team. Mr. Wall explained that they have met with the technology staff on campus to secure storage. They committed to focus on the needs of our assessment system. National requirements for assessment continue to increase, and we need to be able to track our students’ progress. We must track quality at different transition points or gateways. We will track information on the institution, programs and students. We need a separate system to serve as a repository for student records. At our next accreditation visit, we will need to provide data for a three-year period, but our electronic storage system must be able to maintain records on all students across the 7-year window between accreditation visits. Dr. Symonds provided a PowerPoint explained the assessment system that is being developed and described the system in detail. Each transition point was described with the components involved. There is a TWS team that is refining our current rubric for pilot in the fall. A report from Dr. Bill Hedge, chair of the associated team revising the PEU’s evaluation rubric, was provided. In the Fall of 2007, students in their pre-student teaching trimester that are currently working on their portfolio will stay in the portfolio system. Beginning with the Spring of 2008, students will be in the new system, and we will begin to collect the data under the new system. Dr. Ruhl provided a draft letter that he is preparing to send to students, and they will be provided with optional dates for informational meetings so their questions can be answered. Documents are also being developed to articulate the philosophy of our assessment system.

Dr. Piveral provided information about the revised statewide AAT. There may be some funding available to education students at community colleges, and this will be attractive to them. Individuals who would like to participate on this team should contact Dr. Piveral. Dr. Alexander and Dr. Crossland volunteered to assist on this team. [Dr. Margaret Drew, Dr. Terry Lovelace, and Dr. Jane Andrews volunteered to serve on this team.] Dr. Fridell will serve on this team and will be assisting in particular as we look at better approaches to articulation agreements for the future.

Max L. Ruhl, Executive Secretary