The meeting was called to order by Joe Kreizinger, Chairperson, with the following members present: Kristina Alexander, Rod Barr, Michelle Corson, Barbara Crossland, Max Fridell, Joe Kreizinger, Jennie Lamb, Amanda LaRue, Terry Lovelace, Max Ruhl, Steven Shively, Michael Steiner, Tim Wall, and Nancy Zeliff. Jane Andrews, College of Education and Human Services; Robert Frizzell, Ex Officio for Owens Library; Patricia Lucido, College of Arts and Sciences; Frances Shipley, Ex Officio for Graduate School; and Nick Tones, Undergraduate Student Representative, were absent. Joyce Piveral was also present. Public school representative Linda Gray-Smith was unable to attend.

Dr. Steiner moved to approve the minutes of the November 16, 2006, meeting. The motion was seconded by Dr. Shively and approved with one abstention.

Dr. Fridell moved, seconded by Dr. Alexander, to approve the agenda. The motion was unanimously approved.

In April 2006, COTE approved the TWS system and asked the team to move forward to implement it. This team is close to rolling out the system as the means to implement the TWS system as chair Dr. Matt Symonds was unable to attend. Mr. Wall shared the work that has been accomplished by this team. They have checked to ensure that competencies are being taught in the education courses that were identified. The portfolio continues to be a challenge. The committee to improve the TWS rubric has been convened. It is hoped that we may pilot it at TWS day this spring. They have also continued to have discussion about the hybrid system. A few of the courses have piloted the soon-to-be-proposed TWS assessment system to move towards a formative assessment. The TWS Task Team has been meeting evenings to study all of this work. The work they are doing now is in line with the new standards. This committee has been developing the system and has not yet determined their recommendations for which fees will be assessed in each course; it is likely that teacher education handbooks, criminal background checks, and assessment costs will eventually be course based. The Dean’s Office has been covering the costs of the implementation but will not be doing so in the future. The TWS Task Team is developing a PowerPoint that they will be sharing at our next meeting. We commend all of the individuals who have been working on this project.

Dr. Kreizinger provided a packet of materials related to Professional Education teams. He met with Dr. Ruhl, Dr. Piveral and Ms. Hullinger at the end of November. The committees have been reviewed and refined. He noted some informational items including the fact that the NCATE/DESE Review team is inactive until three years prior to the next visit. This team will be populated at that time. Two teams that are college based rather than through the PEU are the Technology Team and Diversity Team. The Field Experiences Team and Criminal Background Team meet as needed. The Best Practices Team was folded into the PEU Leadership Team. Dr. Kreizinger recommended that we share this set of materials with the COTE at the beginning of each year as it had proved very informative and useful to him. The composition of the various teams was reviewed.

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Max L. Ruhl, Executive Secretary

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