The meeting was called to order by William Hedge, Chairperson, with the following members present: Chad Ackerman, Barbara Crossland, Jason Eggers, Joe Kreizinger, Terry Lovelace, Barbara Martin, Max Ruhl, and Nancy Zeliff. The following members were absent: Jane Andrews, College of Education and Human Services; Vincent Bates, College of Arts and Sciences; Robert Frizzell, Ex Officio for Owens Library; Greg Haddock, Ex Officio for Graduate School; Cheryl Malm, College of Arts and Sciences; Tyler Simmons, Undergraduate Student Representative; and Michael Steiner, College of Arts and Sciences. Public school representatives Linda Allen and Diane Moore were unable to attend.

Dr. Martin moved to approve the minutes of the October 9, 2008, meeting. The motion was seconded by Dr. Lovelace and unanimously approved.

Dr. Crossland moved, seconded by Dr. Lovelace, to approve the agenda. The motion was unanimously approved.

Dr. Zeliff moved to remove Proposal 103-13-04, Approval of New Minor, Art Education (Grades 9-12) from the table. The motion was seconded by Dr. Ruhl and unanimously approved. Dr. Kim Spradling provided a new page which included accurate information and a catalog listing of the courses required for this minor. Dr. Crossland called for the question, and the motion to approve this proposal was unanimously approved.

Dr. Zeliff moved, seconded by Dr. Lovelace, to approve Proposal 108-62-01, Deletion of Prerequisites, The Reading Program in the Secondary School (62-553). The motion was unanimously approved.

Dr. Ruhl moved, seconded by Dr. Kreizinger, to approve Proposal 108-62-02, Deletion of M.S.Ed. in Teaching: Elementary (Subject Area of Concentration). This program has not completed by students from many years. The motion was unanimously approved.

Dr. Crossland moved, seconded by Dr. Lovelace, to approve Proposal 108-62-03, Addition of Prerequisite, Content Teaching in the Elementary School (62-420). This prerequisite is being added to ensure that courses are taken in the proper order. The motion was unanimously approved.

Dr. Lovelace moved, seconded by Dr. Crossland, to approve Proposal 108-62-04, Addition of Prerequisite, Practicum and Seminar in Elementary School Reading (62-456). This prerequisite is being added to ensure that courses are taken in the proper order. The motion was unanimously approved.

Dr. Ruhl moved, seconded by Dr. Lovelace, to approve Proposal 108-62-05, Change in Major, Special Education: Cross Categorical. In order to follow proper procedure, it was requested that the changes in catalog copy by provided. Dr. Lovelace moved to table this proposal. The motion was seconded by Dr. Ruhl and unanimously approved.

Dr. Ruhl felt it would be useful to provide the Council with a report of activities in our Unit and state. At MACTE, the deans came together about the ABCTE legislation. Some years ago, there was an Education Conference which brought together all of the Deans across the state to meet with DESE officials. This organization is being reestablished and will be meeting on December 2. The lobbyist for Northwest and Missouri State University will meet with them to address approaches we can take to building a successful lobbying effort. Chad Ackerman and Dr. Ruhl are developing an Annual Report to COTE for 2007-08. This is really a best practice and aids us in achieving accreditation and in making sound decisions. They will be utilizing focus groups and many sources of data to gain a broad-based picture of needs of the Unit. It is our intent to bring the accreditation planning group back into existence. This group will be using our last institutional report and begin to draft the new institutional report. The graduate assessment system is also progressing well.

Max L. Ruhl, Executive Secretary