The meeting was called to order by Jill Baker, Chairperson, with the following members present: Blaine Adams, Christine Benson, Jill Baker, Rod Barr, Max Fridell, Dan Gordon, Greg Haddock, Jeff Bradley for Joe Kreizinger (left during discussion of Praxis graduation requirement), Cheryl Malm, Joyce Piveral, Rena Smith, Lori Snead, Shirley Steffens, Linda Sterling, Jennifer Wall, Katie Whelan, and Nancy Zeliff. The following members were absent: Leslie Galbreath, Ex Officio for Owens Library, and Michael McBride, Ex Officio for TESS. Public school representatives Heidi Beatty and Jason Eggers were unable to attend.

**P-12 School Representatives Reports/Updates**

Lori Snead reported that data teams are being used for improvement and intervention. They have been participating in collaborative professional development with other schools.

Dr. Fridell moved to approve the minutes of the October 13, 2013, meeting. The motion was seconded by Dr. Benson and unanimously approved.

Dr. Benson moved to approve the agenda with the addition of consideration of the Praxis requirement for graduation. The motion was seconded by Dr. Piveral and unanimously approved.

Proposal 113-28-01, Change in Minor, Middle School Science, was acted on electronically in October. The proposal was approved.

Dr. Benson moved, seconded by Ms. Smith, to approve Proposal 113-17-02, Change in Degree, M.S.Ed. in Teaching: Mathematics. The proposed program will take the alternate core courses rather than the core education courses of the M.S.Ed. Teaching. The courses in this program address the common core. There was a discussion about the philosophical emphasis of this program and the need for the Department of Professional Education to review this further. Dr. Fridell moved to table this proposal. The motion to table was seconded by Mr. Barr and unanimously approved.

Dr. Fridell moved, seconded by Dr. Piveral, to approve Proposal 113-02-01, Change in Credit Hours, Coordination of Cooperative Education (02-510), change from 2 to 2-3 hours. Dr. Zeliff explained this is being offered in a collaborative effort with other institutions and the need for variable credit. Dr. Benson called for the question and the motion was unanimously approved.

Dr. Piveral moved, seconded by Ms. Smith, to approve Proposal 113-14-01, Change in Major, B.S.Ed. in Spanish. This has been tabled by the Curriculum Committee as they are requested clarification and additional information. Dr. Piveral and Ms. Smith agreed to withdraw their motion. Dr. Piveral moved approve the proposal with the following changes required by the Curriculum & Degree Requirements committee:

- Title and course description of 14-446 need to be included in the "Catalog (Proposed)."
- Edit grammar in the catalog description of 14-342.
- On Master File Information sheet, Number changed from 14-345 to 14-446 (not 14-485) Effective date of change Spring 2014.
- Another Master File Information page needs to be completed to delete 14-485.

The motion was seconded by Ms. Smith and unanimously approved.

Dr. Benson moved to approve Proposal 113-08-03, Deletion of Prerequisite, Parenthood Education (08-405), pending the clerical change in the Proposal Summary/Description of the prerequisite course of 08-312, Child Psychology, rather than 08-303 identified in the proposal. The motion was seconded by Dr. Fridell and unanimously approved.

Dr. Benson described the Assessment System Evaluation Team (ASET) team membership recommendation being made to COTE since this is a sub-committee of COTE. The purpose of the team is to examine unit data and program data to make recommendations for continuous improvement.
Dr. Piveral moved, seconded by Dr. Wall, to accept the proposed membership list of ASET. It was recommended that representatives for Special Education and Career Education be included on the team. Mr. Barr moved to amend the motion to add a Special Education and a Career Education representative to the ASET team. The motion was seconded by Dr. Fridell and unanimously approved. The approved composition of ASET is as follows:

- Assessment Director (co-chair)
- Member of COTE (appointed by COTE) (co-chair)
- Assistant Director of Education (liaison to TEAC)
- Dean of the College of Education and Human Services
- Chair of Professional Education (liaison to department chairs)

People who represent the following areas:

- K-12 Public Schools
- Elementary Education
- Secondary Education
- Middle School Education
- Special Education
- Career Education
- Physical Education
- Advanced Programs
- School Counseling
- Field Experience

Note: A single person may represent multiple areas.

The chair will invite representatives from the following areas when the agenda calls for it:

- Teaching and Learning Center
- Career Services/Placement Office
- Admissions
- Institutional Research
- Others, as needed

At the previous COTE meeting, there was a discussion regarding unfairly impacting Fall 2013 and Spring 2014 Education graduates with the requirement that the Praxis II must be passed prior to graduation approved by COTE on September 6, 2012. Following some discussion, Mr. Barr moved to amend the policy to strike out the requirement of completion of the Praxis II prior to graduation acted upon September 6, 2012. The motion was seconded by Dr. Piveral and unanimously approved.

Director of Teacher Education Report

- TEAC is receiving petitions from students regarding the increased GPA requirements for admission to the Teacher Education Program. These GPA requirements are for admission to the program and are aligned with DESE certification requirements that become effective in 2017. COTE recommends that TEAC consider the petitions of students who can meet certification requirements based upon previous admission requirement of a 2.50 GPA.
- We were requested by DESE to attend a meeting on November 15 to establish the cut scores on MoGEA based on the 30 Northwest students that took the MoGEA. All Missouri institutions sent a message to DESE through MDHE that we would not be in attendance. A meeting will be held with COPHE, CAO, and MDHE representatives on November 18. Future direction and outcome of this meeting will provide information about MoGEA cut score setting.
- Several programs have sent comments on the compendium changes to Mike McBride. He will post these on a MACTE website for all institutions to view, and he will send them back to Northwest program representatives to send to the state. It is important for individuals representing these programs to comment on these since it will increase the number of comments that are submitted to the state. The state open comment period is December 2-January 1. We need to have as many comments submitted as possible.

Joyce Piveral, Executive Secretary

kah