

Portfolio Evaluation

Key Quality Indicator	Artifacts	Submitted				Comments
		Artifact		Reflection		
		Yes	No	Yes	No	
KQI 1: Professional competence in application and use of technology	1. Spreadsheet 2. Internet Sites 3. Technical Presentation 4. Selected Artifacts	1___ 2___ 3___ 4___	1___ 2___ 3___ 4___			
KQI 2: Professional vocabulary and effective communication	1. Senior Competency Exam 3. Selected Artifacts	1___ 2___ 3___	1___ 2___ 3___			
KQI 3: Critical thinking competence	1. Career Observation 2. Capstone Paper 3. Selected Artifacts	1___ 2___ 3___	1___ 2___ 3___			
KQI 4: Ethical standards of behavior	1. Ethics Statement 2. Selected Artifacts	1___ 2___	1___ 2___			
KQI 5: Professional behavior	1. Goals Statement 2. Personal Covenant 3. Professional Letter 4. Employer Internship Evaluation if available. 5. Selected Artifacts	1___ 2___ 3___	1___ 2___ 3___			
KQI 6: Public policy knowledge and activities	1. Artifacts selected to show public policy competency related to your major.					
Professional Credentials	1. Resume 2. Unofficial Transcript	1___ 2___	1___ 2___			

Grading Rubric

Descriptor	Reviewer Comments	Grade
Portfolio has ample entries to demonstrate academic performance and professional growth. All required items are included and selected artifacts are clearly related to departmental and university KQIs. Student clearly reflects on her/his experiences and relates curricular and co-curricular activities to academic achievement and professional development. Uses professional language and grammar and all artifacts are presented professionally.		A
Portfolio includes an adequate number of artifacts to demonstrate academic performance and professional growth. All required items are included and selected artifacts are appropriate to departmental and university KQIs, Student explains her/his experiences but does not clearly relate those experiences to academic and/or professional development. Uses professional language and grammar and all artifacts are presented professionally.		B
Portfolio does not meet the requirements stated above for A or B. Some required artifacts are missing and reflection does not adequately explain the experience or how those experiences have contributed to academic achievement or professional development.		Unsatisfactory/ Failing