



# SOARing with Technology

## Personally Owned Computers & Printers on Campus

### Configuring Your PC to the Network:

All personally owned computing equipment regularly connecting to the Northwest network must be properly configured. You can do the above yourself, or Information Systems can configure your computer to work properly on the Northwest network for a \$25.00 charge, which will be billed to your University account. For instructions on configuring your personal computer, please refer to your operating system's specific "Getting Connected" guide at the *Personal Computers* web page at: <http://www.nwmissouri.edu/compserv/ClientComputing/PC/index.htm>

*Microsoft Windows, Macintosh or Linux* operating systems (OS) are only allowed on the Northwest network. *XP Professional or VISTA Ultimate and Business* OS are recommended. **Routers** are not allowed in residence hall rooms, only hubs or switches. For a list of other prohibited hardware and software see the *Network Stability link* on the Computing Policies web page at: <http://www.nwmissouri.edu/compserv/ClientComputing/ComputingPolicies.htm>

**Requirements BEFORE** connecting to the Northwest network:

- ☼ Current antivirus installed and enabled
- ☼ Current security and operating system updates installed
- ☼ Ethernet card installed
- ☼ Logged on as the administrator of your computer

\*If you want to use Northwest's secure or non-secure wireless network, which is available in most public locations on campus, your computer must have a wireless network interface card.

### Personally Owned Printers in the Residence Halls:

You can install a personally owned printer in your residence hall. To install a printer, see the *Installing a Personally-Owned Printer link* on the *Personal Computers* web page.

### Support and Maintenance:

Computer maintenance often helps to prevent or fix problems. Try the following:

- ☼ Backup important information (USB Pen/Jump Drive, CD, etc.)
- ☼ Download and install **ALL** operating system (OS) updates
- ☼ Use the disk clean-up and disk defragmenter tool
- ☼ Delete temporary internet files and cookies & uninstall all unneeded software

\*For more instructions on maintaining your computer call the Help Desk, or visit the *Computer Care* web page: <http://www.nwmissouri.edu/compserv/ClientComputing/pccare/index.htm>

**Online** support is provided on the *Client Computing Online Support* web page, which includes a wide selection of informational and how-to guide material. See the Online Support web page at: [http://www.nwmissouri.edu/compserv/ClientComputing/Online\\_support/index.htm](http://www.nwmissouri.edu/compserv/ClientComputing/Online_support/index.htm)

**Phone-In** support is available through the *Client Computing—Information Systems Help Desk* to assist students, faculty and staff with computer and network-related problems. To contact the Help Desk by phone call **660.562.1634** or email [helpdesk@nwmissouri.edu](mailto:helpdesk@nwmissouri.edu).

**In-Person** support is available in most residence halls from your hall's PERT (Peer Educator is Residence for Technology) for proper configuration of personally owned computers or printers on the Northwest network. PERTs can also answer many of your computing questions and problems. If you are unsure how to contact your residence hall PERT and need assistance, fill out the *PERT Assistance Request* form at: <http://www.nwmissouri.edu/reslife/PERTform.htm>

\*If you live in a residence hall without a PERT, contact the *Client Computing—Information Systems Help Desk* for assistance with your campus computing needs.

Help Desk:  
CITE Office (Northwest Online/eCompanion):  
Client Computing Office:

660.562.1634  
660.562.1532  
Owens Library (First Floor)

