The meeting was called to order by Joyce Piveral, Executive Secretary, with the following members present: Christine Benson, Kelsie Cass, Carole Edmonds, Jason Eggers, Leslie Galbreath, Dan Gordon, Greg Haddock (left after Agenda Item 4), Joe Kreizinger, Cheryl Malm, Mike McBride, Pradyna Patet, Vicki Seeger, Shirley Steffens, Mike Steiner, Jennifer Wall, and Nancy Zeliff. Public school representative Brianne Hunter was unable to attend.

The floor was opened for nominations for the office of Chairperson. Dr. Steiner nominated Dr. Christine Benson. The nomination was seconded by Dr. Kreizinger. Dr. Steiner moved to cease nominations. The motion to cease nominations was seconded by Dr. Wall and unanimously approved. Dr. Benson was elected by acclamation.

The floor was opened for nominations for the office of Vice Chairperson. Dr. Foley nominated Dr. Mike Steiner. The nomination was seconded by Dr. Kreizinger. Dr. Benson moved, seconded by Dr. Wall, to cease nominations. The motion to cease nominations was unanimously approved. Dr. Steiner was elected by acclamation.

P-12 School Representatives Reports/Updates: Mr. Eggers reported that MASSP met yesterday. They are learning more about the common core standards.

Dr. Zeliff moved, seconded by Dr. Piveral, to approve the agenda. Dr. Steiner moved, seconded by Dr. Kreizinger, to amend the agenda to discuss the supersede policy. The motion was unanimously approved. The amended agenda was unanimously approved.

It is necessary to move the October meeting and possibly the November meeting. [The next meeting of the COTE has been moved to Thursday, October 18, at 3:30 p.m.] The remainder of the meetings for this school year have been sent for 3:30 p.m. on October 18, 2012; November 8, 2012; December 6, 2012; January 24, 2013; February 14, 2013; March 14, 2013; and April 11, 2013.

Two proposed options of new requirements for admission to Teacher Education were developed by the Teacher Education Admission Committee (TEAC). The proposal includes not using ACT as an admission requirement, but the ACT scores need to be on file. TEAC felt that the increased GPA requirements were a strong indicator of future success. The main difference between the two options is the Praxis requirement. In Option 1, passing the Praxis is required prior to student teaching. In Option 2, the Praxis must be passed before graduation with increased requirements on the C-BASE. There was discussion about the implications of these options. Mike McBride is going to provide data on the number of students that are passing the C-BASE with a 235 on two sections and 265 on three sections of the exam. Dr. Steiner moved to approve proposed Option 1 with a change to item 3 that they must take the Praxis prior to student teaching and pass the Praxis prior to graduation. The motion was seconded by Dr. Kreizinger. Following further discussion, Dr. Steiner moved to amend his motion that the Praxis must be passed prior to graduation, removing the requirement that they must take the Praxis prior to student teaching. Dr. Kreizinger agreed to the amended motion. The new admission requirements for Teacher Education would be (significant changes are bolded):

1. ACT or SAT score on file in the TESS office. **No minimum ACT or SAT score will be required for admission to the Professional Education Program.**
2. Pass all sections of the C-BASE exam with a minimum score of **235 on each section.** [This is the DESE minimum score.] Students will have three (3) attempts to pass the C-BASE. **[This policy will be enforced.]**
3. **Pass the PRAXIS II prior to graduation.**
4. **A minimum 2.75 overall GPA (new DESE requirement).**
5. **A minimum 3.00 major GPA (new DESE requirement).**
6. A minimum 3.00 professional education GPA (new DESE requirement).
7. A minimum of 45 credit hours completed.
8. Complete Observation and Activity or Practicum I with a grade of C or better.
9. Complete Oral Communication/Speech with a grade of C or better.
10. Complete Composition courses.
11. Complete Math course.
12. Complete Information Technology course.
14. No more than 7 hours below a C in general education coursework.
15. Register and pass a criminal background check.

The new admission requirements will take effect August 1, 2013. The amended motion was unanimously approved.

Mike McBride provided information on the change in GPA requirements and the impact on our students. The data reviewed were for Education students enrolled in Spring 2012. He is going to mail individual program information to the program coordinators.

Teacher Education Issues

Dr. Malm reported that the grade of “C” in Professional Education courses used to be a state requirement, but that statute has been rescinded. Northwest made a policy that all Professional Education courses needed to be completed with a grade of “C” or better. We are going to maintain that rule.

The new annual performance report requirements were shared. This is an annual report that we need to use to submit our performance data. The Process portion of the report will also need to be completed each year. The data required for this report are the same that are required for CAEP.

The BTAP data are available and this information will be available to us at our next meeting.

Director of Teacher Education Report

The PEU teams have been restructured due to the reorganization. Please let us know if you have any suggestions or changes. We will ratify these at our next meeting.

Dr. Piveral has received the NCTQ 2011 report. Missouri has been given a score of D. Some of the new state requirements seem to be a response to some of the data in this report. The findings in the report were reviewed.

Supersede Rule

Dr. Benson has written a proposal to change the supersede policy, and it has been provided to the Chairs Council. There was discussion about the grades that can be superseded and how many times a student may retake a course. Information on superseding grades has been collected from other institutions in Missouri. They are also proposing that when a course is superseded that the grade earned the most recent time the course was taken is used. Dr. Benson is going to compose these options in a chart. This should be discussed in your department.

The meeting was adjourned.

Joyce Piveral, Executive Secretary