Student Teaching Meeting

http://www.nwmissouri.edu/dept/peu/studentteach/index.htm

I. Expectations now:
   a. Once you are placed, make contact with the school
   b. If you haven’t already, make yourself familiar with student teaching website (FORMS)
   c. Discuss starting date (actual placement date begins on 1st day with students, don’t count PD days), meet with cooperating teacher and direct to website for information including forms and the cooperating teacher handbook
   d. Review student teaching handbook
   e. No matter where you are student teaching, EVERYONE must complete a background check: Go to student teaching website/criminal background check
      http://www.nwmissouri.edu/dept/peu/studentteach/backgroundcheck.htm
      *1st link is background check instructions
      *2nd link tells you how to set up a DESE profile: Once your background check is complete, you MUST go to your profile which you set up and send your clearance to our office. Just take a screenshot or copy and paste to a word document and email them to us at steach@nwmissouri.edu

II. Expectations upon student teaching:
   a. 5-Day reports (for all placements) must be returned after week 1 for certification TK20
   b. Cooperating teacher payroll sheet returned to Joyce Luke Scanning works best to jjewett@nwmissouri.edu or steach@nwmissouri.edu
   c. Special Education Verification Form (if applicable) returned to TESS office
   d. Demographic Verification Form uploaded TK20
   e. Discuss TWS and learning context ASAP
   f. Continue to check Northwest email twice a week for any information
   g. Important dates posted on student teaching website
   h. Mandatory seminar return dates (if under 250 miles) NOTIFY COOPERATING TEACHER
      *Friday, September 13
      *Friday, October 11

III. TWS, Formative/Summative, Dispositions, TK20
   a. Must load TWS to TK20
   b. University supervisor must score one copy electronically and submit score electronically to Northwest
   c. If TWS is not completed with a passing score, you will be required to resubmit changes to then pass that portion of student teaching.
   d. If you are placed more than 250 miles, you must make arrangements with seminar instructors day if you are not attending
   e. Cooperating teacher must complete 1 formative, 1 summative and a disposition
   f. Must have a lesson reflection after each formative observation and final summative reflection

IV. Problems
   a. Absences (handbook page 3)
   b. Grading (handbook pages 18 and 19)