Cooperating Teachers and Tk20
Thank you!

- For your hard work last semester!
- The foundation for Tk20 has been laid
- Ready to move forward....
Overview

Look at what you’ll do this semester on Tk20
Cover common Tk20 questions and how they will be handled
Logging in to Tk20

- How do I access Tk20?
- Different than everyone else!
- Through this website: https://tk20.nwmissouri.edu/campustoolshighered/start.do
- If current, use login from last semester
- If new, login information goes out this week
If you cannot login to Tk20

- Email Tk20@nwmissouri.edu
- A new password will be sent to you
What CT’s will need to do

- For each placement:
  - Formative Assessment
  - Summative Assessment
  - Niagara Disposition
How to Complete FE Binder Items

- Login to Tk20
- Click on Field Experience Tab
- Click on each item with a red flag next to it
- Save as you go
- Submit when done with everything
- Review student work by clicking on tabs to the left
- Please submit binder by April 29th, 2013
If you or your student teachers have questions about Tk20

- We have a new process
Dealing with Tk20 Questions

- Biggest complaint on Tk20 survey to Student Teachers: Communication Bottleneck
Dealing with Tk20 Questions

- Questions should go to University Supervisor’s first
- If US does not know, make sure to consult the Tk20 Info Website (link on TESS site): http://www.nwmissouri.edu/dept/peu/tess/tk20/index.htm
- If can’t find answer, email tk20@nwmissouri.edu
- If no answer in two days, call me: 660-562-1089
Questions you might hear...
What are the Assignments for Student Teachers

- All on Field Experience Binders or TWS Portfolios
- Final Due Dates for Student Teachers:
  - April 8\textsuperscript{th}: TWS Portfolios
  - April 29\textsuperscript{th}: FE Binders
FE Binder Items for Student Teachers

- One binder for each student
  - 5 Day Report
  - Demographic Form
  - Summative Reflection Form
  - Niagara Disposition

- NOT on Tk20 (see student teaching website)
  - CT Payroll Form
  - SPED Verification Form
TWS Portfolio Items for Student Teachers

- TWS Elements, 1-7
- Lesson Reflection
Student Teacher Questions

- Why can I not login?
  - Password out of date
Student Teacher Questions

- I cannot access a Portfolio or Binder
  - Is the Portfolio/Binder showing up under the respective tab?
  - Did you do work and save it?
Student Teacher Questions

- I have wrong information in my binder
  - Besides the name of the binder (secondary vs. elementary....)
  - If wrong US, CT, or placement data, email tk20@nwmissouri.edu so this can be revised
Student Teacher Questions

- What if I submitted an incorrect assignment?
- If a student only saves an incorrect item on their Binder or Portfolio, easy fix
  - They open either, click on tab to particular item, click on grey “x” next to incorrect file
Student Teacher Questions

- If the student has submitted a binder or portfolio with an incorrect item (or prematurely)
  - Contact the US
Student Teacher Questions

- How do I submit an assignment?
  - Assignments only submitted through FE binder or TWS Portfolio
  - SAVE all, and then submit
Student Teacher Questions

- How do I complete assignments?
  - Open either FE binder or TWS Portfolio through respective tabs
  - Use “Artifact Wizard”
  - Save all, and submit when all is saved
Student Teacher Questions

- Cooperating Teacher Payroll Form?
  - Student Teaching Site: [http://www.nwmissouri.edu/dept/peu/tess/index.htm](http://www.nwmissouri.edu/dept/peu/tess/index.htm)
  - Deliver to Joyce Luke, Brown Hall 200

- SPED Verification Form?
  - Also from TESS Site
  - Deliver to TESS Office, Admin 348
Student Teacher Questions

How do I see the grades of submitted work?
- Click on either FE Binder or Portfolio tab
- Click on tab titled “Assessments”
- Click on link to any item or rubric completed
Cooperating Teacher Questions

- I can’t see my student teacher
  - Email Tk20@nwmissouri.edu
  - This will be revised
This Presentation, Plus Notes...

- Will be uploaded to Tk20 website on the “Student Teaching Resources” link: http://www.nwmissouri.edu/dept/peu/tes/s/tk20/index.htm
- Also, will be uploaded to Student Teaching website
You and Your Student Teachers….  

- Are going to do great!
- You’ve got experience!
- You know the answers to 90% of their questions
- They’ve got more experience
- We’ve got more experience with Tk20
- If there is anything you cannot handle, consult the website, and then contact us
Contact Information

- Mike McBride
- 660-562-1089
- mam77@nwmissouri.edu