Northwest Missouri State University
Board of Regents
Open Meeting Minutes
Thursday, March 14, 2013, 8:30 a.m.

The Northwest Missouri State University Board of Regents met at 8:30 a.m. Thursday, March 14, 2013 in the Northwest Missouri State Student Union Board Room pursuant to public notice given on March 8, 2013.

The following members of the Board were present: Board Chair Mark Hargens, Board Vice Chair Joe Bosse, Dr. Doug Wyckoff, Mr. Gene Dorrel, Dr. Pat Harr, Mr. John Richmond and Student Regent Ashton Raffety. Also present were: Dr. John Jasinski, University President and Attorney Scott Ross.

OPEN SESSION

A quorum being present, Regent Hargens called the meeting to order at 8:30 a.m. and roll call was taken.

CONSENT ITEMS:

Resolution #8961: Regent Wyckoff made a motion, seconded by Regent Harr, to approve the open minutes of the March 11, 2013 Board meeting. A voice vote was taken. Motion carried.

RECOGNITION:

President Jasinski recognized the thirtieth anniversary of the B.D. Owens Library. President Jasinski thanked Dr. Leslie Galbreath and her team in creating an enriched environment for the students and staff.

President Jasinski recognized the Tower Yearbook and the Northwest Missourian staffs for receiving the highly-competitive Silver Crown award at the national competition in New York City. Trey Williams, Editor of the Northwest Missourian was recognized.

President Jasinski recognized Joanne Schneider and the Career Services staff for an outstanding Career Day at Bearcat Arena.

NEW BUSINESS

Resolution #8962: Regent Dorrel made a motion, seconded by Regent Bosse, to approve the curriculum proposals presented in agenda item 03-13-03.

BOOTH COLLEGE OF BUSINESS AND PROFESSIONAL STUDIES

Business

Proposal 213-54-04 New course: 54-201. MBA Business Foundation (9 hours). This proposal creates a foundation course to prepare non-business students to meet the prerequisites to enter Northwest’s MBA graduate program. It provides instruction in accounting, economics, finance, management, and marketing. This nine hour course does not fulfill any requirement for any undergraduate business major or minor. The purpose of this course is to eliminate the potential for up to 3 trimesters of business prerequisites for the non-business major.

Communication and Mass Media

Proposal 112-29-01 Change in credit hours: 29-352: Advanced Public Relations practicum. FROM 1 hour TO 2 hours. This proposal will offer students more credit for advanced work and make this practicum consistent with other practicum offerings in the newly merged department. This course would be repeatable up to 4 hours of credit.
COLLEGE OF EDUCATION AND HUMAN SERVICES

Professional Education

Proposal 112-62-01 Multiple Action Proposal. This proposal makes changes necessary after the movement of the Early Childhood courses to the Department of Professional Education. This proposal:

- Deletes:
  - o 15-312 Child Development (3 hours)
  - o 15-314 Administration of Programs for Young Children (3 hours)

- Creates:
  - o 62-312 Developmental Foundations of Early Childhood Education (3 hours)
  - o 62-341 Early Childhood Program Management (3 hours)

- Changes the course description of 62-531 Curriculum and Methods in Early Childhood Education to focus on developing appropriate curricular materials for children at birth through Kindergarten (rather than through grade 3).

COLLEGE OF ARTS AND SCIENCES

Humanities and Social Sciences

Proposal 112-33-01 Multiple Action Proposal. This proposal:

- Changes the number of credit hours for 33-301 Historian’s Craft and Its uses FROM 2 hours TO 3 hours
- Changes the hours in the following majors:
  - o B.A. in History FROM 30 hours TO 31 hours
  - o B.S. in History FROM 36 hours TO 37 hours
  - o B.S. in Social Science Education FROM 51 hours TO 52 hours

Because this is a methods course that focuses on thinking, researching, and writing within the historical framework, it is essential that as much of the historical process is introduced to the students as possible. The 2 hour designation limits the ability to do this; the faculty have indicated a persistent problem with their ability to introduce and address adequate those skills that the discipline expects of its upper division students. In benchmarking this course at other institutions, 100% (10 of 10) had a 3 hour methods course.

Mathematics, Computer Science, and Information Systems

Proposal 112-44-08 New minor: Accounting Information Systems (21 hours). This proposal creates an interdisciplinary minor from existing courses in two departments that will provide students with an understanding of basic accounting along with computer knowledge and skills. The minor serves to expand students’ career opportunities in areas such as accounting, business, government, technology, and non-profit management. This is a 21 hour minor using the following existing courses:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>44-141 Computer Programming I</td>
<td>3</td>
</tr>
<tr>
<td>44-242 Computer Programming II</td>
<td>3</td>
</tr>
<tr>
<td>44-460 Database Systems</td>
<td>3</td>
</tr>
<tr>
<td>51-201 Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>51-202 Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>51-306 Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>51-308 Accounting Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Hours 21

A roll call vote was taken:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.
Resolution #8962: Regent Dorrel made a motion, seconded by Regent Harr, to approve the 2015-16 academic calendar.

2015-2016 Academic Calendar
Recommended by Calendar Committee for Approval by Board of Regents
Fall 2015

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed</td>
<td>26-Aug-15</td>
<td>Univ./College Meetings</td>
</tr>
<tr>
<td>Thu</td>
<td>27-Aug-15</td>
<td>Dept. Planning/Development</td>
</tr>
<tr>
<td>Fri</td>
<td>28-Aug-15</td>
<td>Dept. Planning/Development</td>
</tr>
<tr>
<td>Sat</td>
<td>29-Aug-15</td>
<td>General Registration</td>
</tr>
<tr>
<td>Mon</td>
<td>31-Aug-15</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Mon</td>
<td>7-Sep-2015</td>
<td>Labor Day - no classes</td>
</tr>
<tr>
<td>Fri</td>
<td>16-Oct-2015</td>
<td>First block ends (34 days)</td>
</tr>
<tr>
<td>Mon</td>
<td>19-Oct-2015</td>
<td>Second block begins (36 days)</td>
</tr>
<tr>
<td>Fri</td>
<td>23-Oct-2015</td>
<td>Walk-Out Day</td>
</tr>
<tr>
<td>Tue</td>
<td>24-Nov-2015</td>
<td>Thanksgiving vacation begins-5:00 pm</td>
</tr>
<tr>
<td>Mon</td>
<td>30-Nov-2015</td>
<td>Classes resume</td>
</tr>
<tr>
<td>Mon</td>
<td>14-Dec-2015</td>
<td>Finals begin</td>
</tr>
<tr>
<td>Fri</td>
<td>18-Dec-2015</td>
<td>Finals end</td>
</tr>
<tr>
<td>Mon</td>
<td>18-Dec-2015</td>
<td>no classes</td>
</tr>
</tbody>
</table>

Spring 2016

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed</td>
<td>6-Jan-2016</td>
<td>Univ./College Meetings</td>
</tr>
<tr>
<td>Thu</td>
<td>7-Jan-2016</td>
<td>Dept. Planning/Development</td>
</tr>
<tr>
<td>Fri</td>
<td>8-Jan-2016</td>
<td>Dept. Planning/Development</td>
</tr>
<tr>
<td>Mon</td>
<td>11-Jan-2016</td>
<td>Martin Luther King Day - no classes</td>
</tr>
<tr>
<td>Mon</td>
<td>18-Jan-2016</td>
<td>First block ends (34 days)</td>
</tr>
<tr>
<td>Mon</td>
<td>26-Feb-2016</td>
<td>Second block begins (35 days)</td>
</tr>
<tr>
<td>Mon</td>
<td>18-Mar-2016</td>
<td>Spring Break begins -- 5:00 pm Classes resume</td>
</tr>
<tr>
<td>Mon</td>
<td>28-Mar-2016</td>
<td>Finals begin</td>
</tr>
<tr>
<td>Mon</td>
<td>25-Apr-2016</td>
<td>Classes resume</td>
</tr>
<tr>
<td>Mon</td>
<td>29-Apr-2016</td>
<td>Finals end</td>
</tr>
<tr>
<td>Mon</td>
<td>30-Apr-2016</td>
<td>Commencement</td>
</tr>
<tr>
<td>Fri</td>
<td>2-May-2016</td>
<td>Grades due at 10:00 a.m.</td>
</tr>
</tbody>
</table>

Summer 2016

Three four-week sessions, followed by one two-week session

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>9-May-2016</td>
<td>First session begins and Registration</td>
</tr>
<tr>
<td>Mon</td>
<td>30-May-2016</td>
<td>First session begins and Registration</td>
</tr>
<tr>
<td>Fri</td>
<td>3-Jun-2016</td>
<td>First session ends</td>
</tr>
<tr>
<td>Mon</td>
<td>6-Jun-2016</td>
<td>Second session begins and Registration</td>
</tr>
<tr>
<td>Fri</td>
<td>1-Jul-2016</td>
<td>Second session ends</td>
</tr>
<tr>
<td>Mon</td>
<td>4-Jul-2016</td>
<td>Staff holiday for July 4 -- No classes</td>
</tr>
<tr>
<td>Thu</td>
<td>5-Jul-2016</td>
<td>Third session begins and Registration</td>
</tr>
<tr>
<td>Fri</td>
<td>28-Jul-2016</td>
<td>Commencement</td>
</tr>
<tr>
<td>Mon</td>
<td>29-Jul-2016</td>
<td>Third session ends</td>
</tr>
<tr>
<td>Mon</td>
<td>1-Aug-2016</td>
<td>Fourth session begins and Registration</td>
</tr>
<tr>
<td>Mon</td>
<td>15-Aug-2016</td>
<td>Fourth session ends</td>
</tr>
<tr>
<td>Tue</td>
<td>16-Aug-2016</td>
<td>Grades due at 10:00 a.m.</td>
</tr>
</tbody>
</table>

A roll call vote was taken:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Resolution # 8963: Regent Hargens made a motion, seconded by Regent Wyckoff, to approve a Board Bylaw revision to Article I, #5 as stated in agenda item 03-13-04: Approve the terms and conditions of employment of all University leaders, defined for this purpose as the President, members of the President’s leadership team and academic deans. When deciding upon salary modifications, the Board may, but is not required to, address that
issue as to these officials by considering them in groups according to their respective classifications or by any combination of such classifications.

A roll call vote was taken:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Resolution # 8964: Regent Hargens made a motion, seconded by Regent Harr, to approve the changes to Resolution #8689 as stated in agenda item 03-13-04:

☐ Human Resources to follow all prescribed procedures for review of personnel request, posting, interviewing and hiring candidates.

☐ All Northwest Leadership Team positions to be hired by the president with approval of the Board and the administration to be allowed to hire all director level and below positions.

☐ CUPA-HR salary data for 85-115% of the market median will be provided, and the University will adhere to candidate offers in the 85-115% range.

☐ All new positions at the leadership team level not included in the fiscal year’s budget must be approved by the Board.

A roll call vote was taken:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Resolution # 8965: Regent Bosse made a motion, seconded by Regent Dorrel, to approve the alcohol policy update as stated in agenda item 03-13-05 to allow possession and consumption of alcoholic beverages during home football games in designated locations by those that are of legal age, allow for consumption for functions and activities at the Gaunt House and for single specific events as approved by the President (or his/her designee).

Resolution # 8966: Regent Bosse made a motion, seconded by Regent Dorrel, to insert the words ‘Parking Lots 60, 62 and 63 and Bearcat Stadium Suites’ before the words “by those of legal age” and insert the words “the policy will be reviewed in one year” at the end of the motion. A roll call vote was taken to approve the amendment to the motion:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Resolution # 8967: Regent Bosse made a motion, seconded by Regent Dorrel, to approve the alcohol policy to allow possession and consumption of alcoholic beverages during home football games in Parking Lots 60, 62 and
63, the Bearcat Stadium Suites by those that are of legal age, allow for consumption for functions and activities at the Gaunt House and for single specific events as approved by the President (or his/her designee). This policy is to be reviewed in one year.

A roll call vote was taken:
Regent Wyckoff, no
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried.

Regent Hargens recused himself from the legal counsel discussion; leaving the room at 9:27 a.m.

Vice Chair Bosse chaired the meeting.

Resolution # 8968: Regent Dorrel made a motion, seconded by Regent Bosse, to approve the naming of Husch Blackwell as Northwest’s legal counsel effective upon contractual signature.

A roll call vote was taken:
Regent Wyckoff, no
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, no
Motion failed.

Resolution # 8969: Regent Richmond made a motion, seconded by Regent Harr, to insert the words “Husch Blackwell will require contract employee Joe Cornelison to sign an agreement that he will not be involved in any University legal affairs or access any information regarding the University, and Husch Blackwell’s lawyers will not share any information with said employee. Husch Blackwell will ensure that all University electronic files are password protected.” after the sentence to approve the naming of Husch Blackwell as Northwest’s legal counsel.

A roll call vote was taken to amend the previous motion:
Regent Wyckoff, yes
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Motion carried unanimously.

Resolution # 8970: Regent Richmond made a motion, seconded by Regent Harr, to approve the naming of Husch Blackwell as Northwest’s legal counsel effective upon contractual signature. Husch Blackwell will require contract employee Joe Cornelison to sign an agreement that he will not be involved in any University legal affairs or access any information regarding the University, and Husch Blackwell’s lawyers will not share any information with said employee. Husch Blackwell will ensure that all University electronic files are password protected.

A roll call vote was taken:
Regent Wyckoff, no
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Motion carried.

President Jasinski thanked Ann Martin and the legal selection process committee for their work on this project.

Regent Wyckoff left the meeting at 10:07 a.m.

The Board took a ten minute recess. After the recess, Regent Hargens returned to the room at 10:17 a.m.

Resolution #8971: Regent Bosse made a motion, seconded by Regent Richmond, to approve the market adjustment to 90 percent for all employees earning below 90 percent of the CUPA median for their position – this comes from monies already built into the current FY budget.

A roll call vote was taken:
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Regent Hargens and President Jasinski acknowledged and thanked Clarence Green, Stacy Carrick, Anne Long, Paula McLain, Mary Collins and Diane Runde for their outstanding work on this project.

Resolution #8972: Regent Bosse made a motion, seconded by Regent Harr, to approve the FY14 tuition increase at 1.7%; non-standard program fees, designated fees and room rates averaging 2.1%, ranging from 0%-4% and board rates averaging 0.6%, ranging from 0%-2%.

A roll call vote was taken:
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

Reports
Student Regent to the Board – Ashton Raffety
Student Senate – Given by Ashton Raffety
Support Staff Council – Walter Redden
Administrative/Professional Staff Council – Rose Viau
Faculty Senate – Dr. Wayne Chandler
Enrollment Management – Bev Schenkel
President’s Report – Dr. John Jasinski

Resolution #8973: Regent Bosse made a motion, seconded by Regent Dorrel, to go into closed session to consider matters pursuant to exemptions to the open meeting requirement as specified in R.S. Mo 610.021(1)(2)(3)(13) at 2:37 p.m.

Legal actions, Cause of Action, Litigation or privileged communications between the Board/University’s Representatives and its attorneys: R.S. Mo 610.021(1).
Lease, Purchase or Sale of Real Estate: R.S. Mo 610.021(2)
Hiring, Firing, Disciplining or Promoting Employees: R.S. Mo 610.021(3)
Individually Identifiable Personnel Records: R.S. Mo 610.021(13)

A roll call vote was taken:
Regent Bosse, yes
Regent Dorrel, yes
Regent Harr, yes
Regent Richmond, yes
Regent Hargens, yes
Motion carried unanimously.

**Resolution #8974:** Regent Harr made a motion, seconded by Regent Bosse, to adjourn the open meeting at 11 a.m. A voice vote was taken. Motion carried.

The Board recessed at 11 a.m. into closed session.

Lynne Gilbert
Secretary to the Board of Regents